

## APPLICATION FOR THE POST OF DIRECTOR (FIN. & LAW) IN JERC, GURUGRAM

<b>1</b>	a) Name b) Present Designation & Organization c) Office Address d) Residential Address e) Tele Ph. No. /Mobile No. f) E-mail ID		Please paste a passport size photo also												
<b>2</b>	Date of Birth (in Christian era)														
<b>3</b>	Date of retirement under Central/ State Government rules														
<b>4</b>	Educational Qualification & Details of Experience	<i>Please fill up 'Format- 'A' attached.</i>													
<b>5</b>	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Organization</th> <th style="width: 10%;">Post Held</th> <th style="width: 10%;">From</th> <th style="width: 10%;">To</th> <th style="width: 40%;">Scale of pay and basic pay (Pay in Pay Band and with Grade Pay) and Basic Pay in corresponding 7<sup>th</sup> CPC level in Pay Matrix (<i>In case of IDA pay scale, its equivalent CDA pay scale should also be mentioned</i>)</th> <th style="width: 10%;">Nature of duties</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Organization	Post Held	From	To	Scale of pay and basic pay (Pay in Pay Band and with Grade Pay) and Basic Pay in corresponding 7 <sup>th</sup> CPC level in Pay Matrix ( <i>In case of IDA pay scale, its equivalent CDA pay scale should also be mentioned</i> )	Nature of duties								
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<b>6</b>	Nature of present employment i.e. Regular or Contract														
<b>7</b>	In case the present employment is held on deputation/ contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/ contract (c) Name of the parent office/ organization which you belong														
<b>8</b>	Additional details about present employment: - Please state whether working under (a) Central Government (b) State Government (c) Autonomous organization (d) Public Sector undertakings														
<b>9</b>	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale														

<b>10</b>	Total emolument per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) Transport Allowance f) Any other allowances	
<b>11</b>	Additional information, if any, which you would like to mentioned in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	
<b>12</b>	Whether belongs to SC/ST	

**Signature of the candidate**  
**Address:**

**FOR THE POST OF DIRECTOR (FINANCE & LEGAL)**

**Sl. No. 4**

**FORMAT-A**

**Details of Qualifications:**

Degree	Name of Institute/ University	Year of Admission	Year of Passing	Percentage/Grade	Specialization	Whether Certificate/Marksheet Attached
MBA						
CA/CMA						
LAW						

**Notes:**

1. In case of MBA, Please mention separately
  - i. Prescribed Duration of Course
  - ii. Whether done Full Time on Regular Basis or Part Time through Distance Learning
1. Please Attach Certified copies of Degree/Marksheets
2. Please attach brief Synopsis of the project work done during MBA Course/CA/CMA/LLB/LLM as the case may be.

**Details Experience:**

S. No.	Nature of Experience	Elaborate on the specific experience you have in this field
1.	Experience in Regulatory Field, Tariff formulation etc	
2.	Cost Analysis ( specifically in context to Regulatory field)	
3.	Fin.Management: application of GFR/DFPR, GOI Accounting Rules, Corporate Accounts, DDO, Budgeting, expenditure control, Dealing CAG Audit, etc	

4.	Legal Matters:	
	a. Legal proceedings in Regulatory Commissions/ Other Judicial Bodies	Please mention the general practical experience you have in this regard.
	b. Preparation of Pleadings in case of petitions to be filed by Organization and Petitions filed against the Organizations.	Please mention specific nos. and nature of pleadings and the Role you played in preparing those pleadings.
	c. Listing of case Laws	Please mention the approx. nos. of case laws studied, their subject matters and in which context you applied them.
5.	How can you be useful to the JERC in context to the educational qualification and the nature of experience you have?	Please Limit your reply in the specific Role of a Director (finance & Legal) in an Electricity Regulatory Commission.

**Signature of the candidate**  
**Address:**