



JOINT ELECTRICITY REGULATORY COMMISSION

(For the state of Goa and Union territories)

Plot No.55-56, Udyog Vihar-IV

Sector-18, Gurugram- 122015

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Email: secy.jercuts@gov.in

Website: <http://jercuts.gov.in>

No: JERC/E-5/I/2020-21/390

Dated: 21.12.2020

VACANCY CIRCULAR

Joint Electricity Regulatory Commission (JERC), a statutory body constituted by Ministry of Power, Govt. of India invites applications, from Working/Retired Professionals from Central/ State Government/ Public Sector Undertakings/ Autonomous Bodies/ Private Sector, for appointment as Staff Consultant with designation as mentioned below. The details of the posts viz. consolidated fee, required qualifications and experience etc. are given below: -


S. No.	Designation of the Staff Consultant	Consolidated professional Fee	No. of Post	Minimum Educational Qualifications Nature of Experience
1.	Adv. (Law)	Rs. 1,15,000/- for Advisor(Law)	01	<p>Qualification: Bachelor degree in law from a reputed institution/University</p> <p>Experience: At least 10 years (working experience in judicial/ quasi-judicial body/ regulatory/ electricity sector, dealing with legal matters.</p> <p>Competencies: The candidate should have knowledge of the following:</p> <p>(i) The regulatory framework in the electricity sector of India.</p> <p>(ii) Relevant legislations of India specially Electricity Act 2003.</p> <p>(iii) The policy regime including National Electricity Policy and Tariff Policy of India.</p> <p>(iv) Knowledge of Electricity Markets</p> <p>(v) Other relevant matters related to Power Sector.</p> <p>Nature of Job: i. Advising the Commission on legal issues arising out of petitions filed before the Hon'ble Commission, Appellate Tribunal for Electricity or any other Courts in matters related to orders passed by Hon'ble Commission</p> <p>ii. Assisting the Commission in drafting petitions, replies, rejoinders, written submissions Orders.</p> <p>iii. Any other works as entrusted by the Commission.</p>

2.	Research Associate (Law)	Rs. 65,000/- per month	01	<p>Qualification: Bachelor degree in law from a reputed institution/University</p> <p>Experience: At least three years experience in drafting petitions, replies, rejoinders, written submissions, appearance before High Courts, District Courts, quasi-judicial forums, etc. after completion of graduation in law from a reputed college.</p> <p>Desirable: Experience in working in regulatory sector or electricity sector. Candidates having experience of working in Electricity Regulatory Commission shall have added advantage.</p> <p>Competencies: The candidate should have knowledge of the following:</p> <p>(i) The regulatory framework in the electricity sector of India.</p> <p>(ii) Relevant legislations of India specially Electricity Act 2003.</p> <p>(iii) The policy regime including National Electricity Policy and Tariff Policy of India.</p> <p>Nature of Job: Assisting the Commission in legal matters and any other works as assigned by the Commission.</p>
3.	Private Secretary	65,000/- per month	01	<p>Qualification: i. Minimum Graduate,</p> <p>ii. The candidate must be computer literate, proficient in using MS-Office and making PowerPoint presentation alongwith working knowledge of MS Excel</p> <p>iii. Having prescribed/ standard shorthand dictation speed and typing speed on computer.</p> <p>Experience: i. Working as Secretariat Staff for atleast 5 years</p> <p>ii. Candidates who have been working through out as Personal Staff</p> <p>iii. Reasonably good in spoken & written English, well versed with all the duties and qualities which a Personal Staff is supposed to discharge.</p>
4.	Personal Assistant	Rs. 40,000/- per month	02	<p>Qualification: i. Minimum Graduate,</p> <p>ii. The candidate must be computer literate, proficient in using MS-Office and making PowerPoint presentation alongwith working knowledge of MS Excel</p> <p>iii. Having prescribed/ standard shorthand dictation speed and typing speed on computer.</p> <p>Experience: i. Working as Secretariat Staff for atleast 3 years</p> <p>ii. Candidates who have been working through out as Personal Staff</p> <p>iii. Reasonably good in spoken & written English, well versed with all the duties and qualities which a Personal Staff is supposed to discharge.</p>

1. **The General terms & Conditions are as under: -**

- i. Normal working hours would be 09:30 A.M. to 6:00 P.M. including half an hour lunch break work on all working days (5 days week). The personnel may be called on Saturdays/Sundays and other gazette holidays, and required to be present beyond normal working hours in case of exigencies.
- ii. In addition to holidays notified by Central Government, the Staff consultant shall be entitled for 15 days Casual Leave and 10 days Medical Leave during the tenure of one year. Leave of any other nature is not admissible. The leaves shall be governed as per JERC office order no. JERC/E-1/I/2019-20/1228 Dtd. 06.01.2020 or as notified from time to time.
- iii. All leaves should be taken with prior sanction, except in emergency conditions, where approval of competent authority should be obtained as soon as possible /immediately after joining.
- iv. No fee shall be paid to the consultant for the period of his/her absence beyond the period of 25 days.

- v. In case of tour within India, the Commission shall reimburse the expenses for journey undertaken for official work by the Staff Consultants as per the following entitlement: -
Advisor - By Air-Economy class/ By train (AC-II Tier), Hotel Accommodation, DA and local transport while on tour as per entitlements of Director, JERC
Research Associate - By Air-Economy class/ By train (AC-II Tier), facilities as per entitlements of Principal Private Secretary in JERC.
PA/PS – As applicable to PA/PS in JERC.
- vi. **Duration of Contract:** The staff Consultants shall now be engaged for the period of one year. However, the period of engagement may be extended, based on the satisfactory performance of the candidate for further period upto one year on each occasion or as per the Regulations in force at that point of time.
- vii. At the time of renewal of tenure in deserving cases, fee can be enhanced up to 10 % of the existing fee with the approval of the Commission based on the performance during the preceding year.
- viii. **Payment Terms:** The consultant shall be paid consolidated monthly professional fees all inclusive as mentioned above on completion of the month. TDS shall be deducted as per relevant rules.
- ix. **Termination of Contract:** The assignment may be terminated earlier either by the employer or the employee by giving one month's notice or one month's salary in lieu thereof. Provided, in case of disciplinary action, the notice period shall not apply to JERC.
- x. Engagement under this assessment shall be on purely contract basis for a limited period only. Such engagement shall not vest any right what so ever to claim for regular appointment or continued contractual engagement in JERC.
- xi. JERC reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.
- xii. JERC reserves the right either to increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, what so ever.
- xiii. Consolidated fee and other conditions of service shall be governed by the JERC for the State of Goa & UTs (Appointment of Consultants) Regulations 2009 and as amended from time to time. Copy of the regulations is available on the JERC website viz. www.jercuts.gov.in.
- xiv. Depending upon the Qualification, Experience and the overall usefulness of the Candidate for the Commission, higher professional fee as deemed fit can be considered by the Commission.
2. The application in prescribed format as given in the **Annexure-I** duly completed and signed and addressed to **“The Secretary, Joint Electricity Regulatory Commission, 3rd & 4th Floor, Plot No.55-56, Udyog Vihar, Phase-IV, Gurgugram-122015”** should reach latest by **19.01.2021 by 4 P.M.** Applications may also send by E-mail at secv.jercuts@gov.in attaching the duly signed scanned application but should be followed with submission of original hard copy too.
3. This advertisement is also available in JERC's website viz. www.jercuts.gov.in.


(Rakesh Kumar)
Secretary, JERC

Encl: Annexure-I

To:

1. Website of the Commission
2. Ministries / Departments of the Govt. of India. (As per standard distribution list)- (By E-mail)
3. All the State Governments & UTs- (By E-mail)

4. CERC- (By Post & E-mail)
5. All SERCs/JERC- (By E-mail)
6. Editor Economics Times- (By E-mail)



(Rakesh Kumar)
Secretary, JERC

RESUME**I. Personal Details:**

1. Name :
2. Gender :
3. Date of Birth :
(Please attach proof of age)
4. Father's Name :
5. Marital Status :
6. Permanent Address :
7. Contact Address :
8. Tel. No. :
Mobile No. :
E-mail I.D. :
9. Post applied for :
10. Last Pay drawn :

**Recent
passport size
colour photo**

II. Academic/Professional Qualification

- a) Graduation Level and above (Attach self-attested copy of certificates)

Course/ Degree and No. of years	Institute/ University/ College	Year of Passing	Regular/ Distance education	% of marks	Subject specialized	Achievements, if any

III. Experience

(Attach self-attested copies of experience certificates in chronological order.

Enclose a separate sheet, duly authenticated by your signature, if space is insufficient

Organisation/ Institute/ Office	Post held	Period		No. of years and months	Description of duties/ Experience	Remarks
		From	To			

- IV. Other Details: Additional Information/ specific professional achievement/ contribution

- V. Please state why you think that you are suitable for the post in 100 words in context to the profile sought by the Commission for the post.

(Signature of the Candidate)

Date: