

## JOINT ELECTRICITY REGULATORY COMMISSION

(For the state of Goa and Union territories)

Plot No.55-56, Udyog Vihar-IV

Sector-18, Gurugram- 122015

Ph: 0124-4684705

Email: [secv-jerc.nic.in](mailto:secv-jerc.nic.in)

Website: <http://jercuts.gov.in>

No: JERC/E-5/I, Dated: 02.08.2019

### VACANCY CIRCULAR

Joint Electricity Regulatory Commission (JERC), a statutory body constituted by Ministry of Power, Govt. of India invites applications, from Working Individuals from Central/ State Government/ Public Sector Undertakings/ Autonomous Bodies/ Private Sector, for appointment as Staff Consultant with designation as mentioned below. The details of the posts viz. consolidated fee, required qualifications and experience etc. are given below: -

Consultants/ Professional working on contract in CERC & SERCs may also apply.

S. No.	Designation of the Staff Consultant	Consolidated professional Fee	No. of Post	Minimum Educational Qualifications	Nature of Experience
1.	Senior Assistant	Rs. 40,000/- to 55,000 per month depending upon the Qualification, Experience and the overall usefulness of the Candidate for the Commission.	06	Graduate / B.Com	Must have atleast a total work experience of 4 to 7 years in similar works as is normally required in the secretarial functioning in Central / State Government/ Govt. constituted Autonomous Body's offices i.e. General Administration matters, Service Matters, Accounting works etc. Candidates having experience of working in Electricity Regulatory Commission shall be preferred.
2.	Research Associate (Finance)	Rs. 60,000/- per month Depending on Qualification, Experience and the overall usefulness of the Candidate for the Commission, higher professional fee as deemed fit can be considered by the Commission.	01	MBA(Finance) / PGDM (Finance)/ CMA / CA	Must have at least a total work experience of 4 years. Candidates having exposure to matters related to power sector, conversant with the Roles and responsibilities of Electricity Regulatory Commissions and Electricity Regulatory Concepts in Power Sector, Indian Electricity Act-2003, Tariff Policy etc. in general shall be preferred. Candidates having experience of working in Electricity Regulatory Commission shall only be preferred.

**1. The General terms & Conditions are as under: -**

- i. Normal working hours would be 09:30 A.M. to 6:00 P.M. including half an hour lunch break work on all working days (5 days week). The personnel may be called on Saturdays/Sundays and other gazette holidays, and required to be present beyond normal working hours in case of exigencies.

- ii. In addition to holidays notified by Central Government, the Staff consultant shall be entitled for 12 days leave in a calendar year (January to December). The intervening Saturdays/Sundays/Holidays, if any, shall not be counted as leave. Un utilized leave shall not be carried forward to the next Calendar year and is not en-cashable. Leave of any other nature is not admissible.
  - iii. Leave shall not be credited in advance. All leaves should be taken with prior sanction, except in emergency conditions, where approval of competent authority should be obtained immediately after joining.
  - iv. No fee shall be paid to the consultant for the period of his/her absence on pro-rata basis beyond the period of 12 days.
  - v. In case of tour within India, the Commission shall reimburse the expenses for journey undertaken for official work by the Staff Consultants, the entitlement of which shall be fixed separately.
  - vi. **Duration of Contract:** The staff Consultants shall now be engaged for the period of one year. However, the period of engagement may be extended, based on the satisfactory performance of the candidate, for the period upto one year on each occasion or as per the Regulations in force at that point of time.
  - vii. At the time of renewal of tenure in deserving cases, fee can be enhanced up to 15 % of the existing fee with the approval of the Commission based on the performance during the preceding year.
  - viii. **Payment Terms:** The consultant shall be paid consolidated monthly professional fees as mentioned above on completion of the month. TDS shall be deducted as per relevant rules.
  - ix. **Termination of Contract:** The assignment may be terminated earlier either by the employer or the employee by giving one month's notice or one month's salary in lieu thereof. Provided, in case of disciplinary action, the notice period shall not apply to JERC.
  - x. Engagement shall be on purely contract basis for a limited period only. Such engagement shall not vest any right what so ever to claim for regular appointment or continued contractual engagement in JERC.
  - xi. JERC reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.
  - xii. JERC reserves the right either to increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, what so ever.
  - xiii. Consolidated fee and other conditions of service shall be governed by the JERC for the State of Goa & UTs (Appointment of Consultants) Regulations 2009 and as amended from time to time. Copy of the regulations is available on the JERC website viz. [www.jercuts.gov.in](http://www.jercuts.gov.in).
2. The application in prescribed format as given in the **Annexure-I** duly completed and signed and addressed to **“The Secretary, Joint Electricity Regulatory Commission, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Plot No.55-56, Udyog Vihar, Phase-IV, Gurgugram-122015”** should reach latest by **26.08.2019** by **4 P.M.** Applications should only be sent by post or submitted personally at the Commission's Office under proper receipt to the PA to the Secretary, JERC. Applications sent by E-mail shall not be entertained. The application submitted in the prescribed format in physical form shall only be accepted. Applications received in the office of this Commission in the above mentioned form after due date i.e. after 26.08.2019, and without the requisite documents or incomplete in nature shall be summarily rejected.

**(Rakesh Kumar)**  
**Secretary, JERC**

**Encl:** Annexure-I

**RESUME**

**I. Personal Details:**

1. Name :
2. Gender :
3. Date of Birth :  
(Please attach proof of age)
4. Father's Name :
5. Marital Status :
6. Permanent Address :
7. Contact Address :
8. Tel. No. :  
Mobile No. :  
E-mail I.D. :
9. Post applied for :
10. Last Pay drawn :



**II. Academic/Professional Qualification**

a) Graduation Level and above (Attach self-attested copy of certificates)

<b>Course/ Degree and No. of years</b>	<b>Institute/ University/ College</b>	<b>Year of Passing</b>	<b>Regular/ Distance education</b>	<b>% of marks</b>	<b>Subject specialized</b>	<b>Achievements, if any</b>

**III. Experience**

(Attach self-attested copies of experience certificates in chronological order.

Enclose a separate sheet, duly authenticated by your signature, if space is insufficient

<b>Organisation/ Institute/ Office</b>	<b>Post held</b>	<b>Period</b>		<b>No. of years and months</b>	<b>Description of duties/ Experience</b>	<b>Remarks</b>
		<b>From</b>	<b>To</b>			

**IV.** Other Details: Additional Information/ specific professional achievement/ contribution

**V.** Please state why you think that you are suitable for the post in 100 words in context to the profile sought by the Commission for the post.

**(Signature of the Candidate)**

**Date:**