



संयुक्त विद्युत विनियामक आयोग
(गोवा राज्य और संघ राज्य क्षेत्र)
JOINT ELECTRICITY REGULATORY COMMISSION
(For the State of Goa and Union Territories)

Subject: Tender Notice for Hiring of Car

Joint Electricity Regulatory Commission (JERC) a statutory body constituted under an Act of Parliament, invites tenders from interested Companies Firms/ Individuals in sealed cover for hiring of one Petrol Car, as detailed below:

S. No.	Make and Model of the Vehicle	No. of Car/Vehicle required
1.	Maruti Suzuki Dzire (Petrol Only) Model: ZXI Plus , Brand new and white colour BS-IV/VI Stage complete with all Standard fitments, tools, Accessories as provided by the manufacturer including Seat covers, Perfume, Tissue papers, New spare tyre, Foot mats, Fire extinguishers etc.	01

The hire period will initially be for a period of 1 (One) year further extendable for another one or two years based on overall performance of the contractor and conditions of the car. This shall however be at the discretion of JERC:

Terms and Conditions:-

1. The car should be brand new and white in colour only. The manufacturing date of the car should not be more than 60 days on the date of placing the vehicle for use. The original purchase papers of the manufacturer shall form the basis of ascertaining the above condition. Any other document as required by the Commission in this regard for its satisfaction shall also be provided by the Company/firm on demand.
2. The car shall be parked at the premises of the officer during Off days & time at the risk of the Contractor Parking charges if any shall be borne by the JERC.
3. The Company/Firm must be registered with the State Transport Department of any State falling under NCR. Necessary documents shall have to be attached with the bid.

तीसरी एवं चौथी मंजिल, प्लॉट सं०55-56, उद्योग विहार-फेस 4, सेक्टर 18, गुरुग्राम (हरियाणा) 122015,

ईमेल secy-jerc@nic.in वेबसाईट: www.jercuts.gov.in

3rd & 4th Floor, Plot No. 55-56, Udyog Vihar - Phase IV, Sector 18, Gurugram (Haryana) 122015,

E-mail: secy-jerc@nic.in, Website: www.jercuts.gov.in

4. The Company/Firm must have a Goods & Service Tax Number. Taxes as per rules shall be deducted at Source by the Commission. Necessary documents in this regard shall be attached with the bid.
5. The Company/Firm must have up-to-date Road Tax, Pollution Certificate, Fast Tag, Road permit and Insurance (including that of four numbers passengers, driver & third party, etc.) in respect of the vehicle being provided and shall be renewed from time to time as per prescribed Schedule/Rules.
6. The Commission shall make monthly payment to the company/firm on production of bill by the company/firm supported with logbook details in the format prescribed by the Commission in the following month.
7. The Company/Firm shall carry out routine maintenance as prescribed by the manufacturer as per schedule provided by it in the manufacturer's Handbook at the workshop of the Authorized Dealers of the manufacturer. Documentary evidence to this effect shall be provided by Company/Firm to JERC from time to time. All the costs relating to salary of driver, fuel, insurance of the car, routine maintenance as per manufacturer's schedule any special maintenance, wear and tear etc. or any other accidental loss and theft of the car from anywhere, penalty imposed due to breaking of rules or damages payable to driver & third parties etc. will be borne by the Company/Firm.
8. The Company/Firm, shall be required to carry out any special repair/maintenance on demand by the user to remove the inconvenience faced by him without demur, Toll tax, Parking fee, if any will be charged by the company /Firm in the bill against the legible/identified receipt/amount for that day.
9. In case of non-availability of the car in time at the place desired, amount at double the rate as per the contract rate would be deducted. All routine maintenance works shall be normally carried out on "OFF" Days of the vehicle with prior permission of the user.
10. In case of breakdown of the car for reasons whatsoever or during "odd-even" implementation of Govt., replacement by a good condition vehicle of the same or better model shall be provided by the company/firm at the same rate for the limited period.
11. Drivers must be well behaved, Nonalcoholic, fit and healthy, remain in proper uniform while on duty and the vehicle must be kept in perfect clean and hygienic state always, perfect running condition and with clean seat covers, perfume, tissue papers, fire extinguisher first aid box etc. The antecedents of the drivers employed should be verified by the Police and report received from Police to that effect should be submitted to the commission with 45 days of placing the vehicle for use.

12. Any person who is in Government service or an employee of this Commission should not be made partners to the contract by the contractor directly or indirectly in any manner whatsoever. Driver provided by the Company must be acceptable to the user. Company/Firm shall replace the driver without demur on being asked by the user to do so as many times as required within shortest possible time but not later than one week's time.
13. **Interested companies/firms/Individuals may submit their bids in sealed envelope as per the details given in Annexure 'A' latest by 30/12/2019 till 3.00 pm addressed to the Personal Assistant to the Secretary, JERC, plot no. 55-56, 4th floor Udyog Vihar-Phase IV, Gurugram-122015 either in person direct to the addressee against proper receipt from the P.A. to the Secretary or through Registered/Speed Post of Indian Postal Department/Registered Courier Service only. The quotation / tender shall be opened on the same day, at 3.30 pm in the conference room of the Commission.** Interested firms may, if they so desire, may attend themselves or send their representatives with authority letter at the time of opening the quotation/tender.
14. The amount quoted in the Bids shall be written in both figures and words.
15. A demand draft of Rs. 10,000/- (Rupees Ten Thousand) in favour of Joint Electricity Regulatory Commission, Gurugram towards Earnest Money shall be submitted along with the bid. The same shall be returned to the unsuccessful bidders after the finalization of the contract. The successful bidder shall be required to furnish the non-interest bearing performance security of Rs 10,000/- in the form of DD/Bank Guarantee. The EMD of the successful bidder can be adjusted in the performance security. A Company/Firm proposing to provide a higher model of the car than as asked for in the tender, shall be given preference, if it matches the lowest price bid of another normal bidder. This opportunity can be availed by it within 2 days of the opening of bid.
16. In case of non-performance of the company, /Firm to the satisfaction of the user, JERC shall be free to terminate the agreement before expiry date by giving 45 (forty five) days notice.
17. This office reserves the right to accept or reject any or all the bids without assigning any reasons whatsoever. In case of any confusion in the interpretation of any of the terms and conditions of this bid document and agreement signed thereof, the interpretation of JERC shall be considered as final and binding. The vehicle shall be placed at the disposal of JERC within 15 days of acceptance of offer given by JERC failing which offer given to the company /firm can be cancelled and Earnest Money /Performance Security shall stand forfeited.

(Rakesh Kumar)
Secretary

Annexure-A

PRICE BID

Name of the Bidder/ Firm :

Complete Address of the Bidder / Firm :

Telephone Number/ Mobile No. and E-mail ID :

Sl No.	Make/ Model of the vehicle	No. of Vehicle required	Mode of Fuel	Monthly Charges for		Extra Charges for the use of vehicle beyond the KM and Hours limit	
						Charges for Extra KM	Charges for Extra Hours
1.	Maruti Suzuki Dzire ZXi Plus Brand New and White Colour. BS-IV/VI Stage complete with all Standard fitments, tools, Accessories as provided by the manufacturer including Seat covers, Perfume, Tissues, Fire extinguishers etc.	01	Petrol only	1800 KM per month (12 hours per day)	Rs. _____	Rs. _____	Rs. _____

I/ We do hereby undertake that all Terms & Conditions of JERC mentioned in this tender document are acceptable to me/ us and I /We shall abide by them.

Signature of Proprietor/ Authorised Person for the Firm
Seal of the Company/ Firm

N.B. In case of Authorised Signatory, Authorisation letter for the Proprietors of the Company/ Firm should be attached along with copy of PAN and Aadhaar of the both person.