



**JOINT ELECTRICITY REGULATORY COMMISSION**  
(For the State of Goa & Union Territories)  
2<sup>ND</sup> floor, HSIIDC Office Complex,  
Vanijya Nikunj Complex, Udyog Vihar, Phase- V, Gurgaon – 122016  
Telefax: 0124-2342853

**Notice Inviting Tender**

F.No.-6/2/2011-JERC | 2.6-36 .

Date: 02.04.2014

Joint Electricity Regulatory Commission is interested to engage the services of a Professional Accountant preferably Chartered Accountant (individual or firm) having experience of 5 years or more in the area of works given below for the year 2014-15. Details and Nature & Scope of work as given below:-

**Introduction**

Joint Electricity Regulatory Commission is a statutory body constituted under the Electricity Act, 2003, by Ministry of Power, Government of India to regulate the electricity sector in the State of Goa and Union Territories. The sanctioned strength of officers & staff is 14 and annual budget of JERC is Rs. 6 Crore only. It does not have any other sub-office.

**Nature & Scope of work**

**A) Tax related matters**

- i. Providing consultancy for income tax and service tax related matters.
- ii. Depositing/checking of monthly TDS challans for income tax & service tax of professional services, contractual services, rent payments and others subject to TDS.
- iii. Filing of quarterly returns.
- iv. Preparation of quarterly TDS certificates.
- v. Further if any consultancy or advice is required during the year in addition to above that shall not be separately charged and be part of this retainer-ship fee.


**B) Preparation/Audit of Accounts**

- i. Preparation/Audit of Annual Accounts of the Commission such as Receipt & Payment Account, Income & Expenditure Account and Balance Sheet etc. for FY 2014-15.

Interested parties are requested to quote their rates along with the terms and conditions for the assignment.

**Date/Time of Receipt : - 19.05.2014 at 1500 Hrs**

**Date/Time of Opening: - 19.05.2014 at 1530 Hrs**

  
**Secretary, JERC**