



1666-1675

JOINT ELECTRICITY REGULATORY COMMISSION

(For the state of Goa and Union territories)

2nd Floor, HSIIDC Office Complex, Vanijya Nikunj Complex,

Udyog Vihar, Phase V, Gurgaon (Haryana)

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Tender Notice

Joint Electricity Regulatory Commission invites sealed limited tenders for the period of two years i.e. September, 2015 to August, 2017 from registered agencies as per details given below:-

Sl. No	Description of Services	Security Guard	Period	Rate in Rupees
1	Service of Security Guards for two consecutive shifts i.e. from 18:00 hrs to 02:00 hrs and 02:00 hrs to 10:00 hrs for ward duty & security of office of JERC for State of Goa and Uts 2 nd floor, HSIIDC Complex, Udyog Vihar-V, Gurgaon-122016.	02 Nos	2 Years	Total emolument per Security Guard per month

Date of submission of Tenders upto 20-08-2015 (15:00 Hrs)

Date of Opening the Tender 20-08-2015 (16:00Hrs)

EMD: - Rs. 5000/- (Five Thousand only)

Terms and Conditions:-

1. Security Guard will be engaged to perform watch & ward duty of 08 Hrs. in a day, but will not be relieved from his duty until & unless next shift is attended by other Security Guard.
2. Agency should be registered with State Govt. / local bodies. Agency should furnish photocopy of Registration in Labour Commissioner Office, Service Tax Registration Pan Card etc. along with the tender documents.
3. Rate should be quoted as total emolument to be paid including Basis, D.A., & other allowances if any. Service Charges & other taxes should be quoted separately. Income Tax & other deduction for Security Guard will be the liability of agency.

4. Agency will be responsible to bear all events of any shortcoming in performing^{the} of their duties causing any mishappening / theft of Govt. materials.
5. Security Guard on duty has to inform the Storekeeper / Security Officer / Head of Office for any casualty / incident occurring during his shift & to lodge F.I.R. in nearest Police Station in case of any theft / loss.
6. Presently office of JERC for State of Goa & UTs is situated at 2nd Floor, HSIIDC Office Complex, Udyog Vihar, Phase-V, Gurgaon-122016. But Security point may change anytime as per availability of space for JERC office. Accordingly Security is to be provided at new point.
7. Tenderers must submit list of Customers / Departments to whom services are being rendered. The photocopy of work order / service contract should be enclosed for showing their credibility in the field.
8. Conditional tenders & tenders without required documents are liable to be rejected.
9. Successful Tenderers have to sign a Agreement with the Commission on the terms & conditions as laid down in the contract. Required non judicial stamp paper for preparation of agreement will have to be submitted by the Tenderers.
10. Secretary, JERC reserves the right to accept / reject tenders without assigning any reason thereof. Secretary, JERC also reserves the right to terminate the service contract at any time without assigning any reason thereof.
11. The party shall furnish a "Performance Bank Guarantee" equal to 10 % of the value of contract, which shall be valid upto the completion of the Contract.
12. A demand draft of Rs. 5000/- (Rupees Five Thousand) in favour of Secretary, Joint Electricity Regulatory Commission. Gurgaon as earnest money should accompany the bid. It will be returned to the unsuccessful bidders after the finalization of the contract.
13. The firm will be responsible for discipline, salaries and other statutory dues of the personnel deployed by firm to the JERC. However, the personnel of the agency shall not, under any circumstances be deemed employees of the JERC and shall not claim from the JERC anything arising out of their normal employment / duty under the present agreement.
14. In case of absence of Security Guard during duty hours, Rs. 500/- per day will be deducted from the agency bill.
15. The Limited Tender documents may also be downloaded from our website www.jercuts.gov.in


(Keerti Tewari)
Secretary