

Consolidated Regulations as on 11.02.2026

No. JERC – 01/2009

Chapter I General

1. Short title, commencement, and extent

- (i) These Regulations may be called the Joint Electricity Regulatory Commission (Conduct of Business) Regulations, 2009.
- (ii) These Regulations shall come into force on the date of their publication in the Official Gazette.
- (iii) These Regulations extend to the whole of the State of Goa and the Union Territories of Andaman & Nicobar Islands, Chandigarh, Dadra and Nagar Haveli and ¹Daman & Diu, Lakshadweep and Puducherry.

2. Definitions

- (i) In these Regulations, unless the context otherwise requires:
 - (a) ‘Act’ means the Electricity Act, 2003 (36 of 2003);
 - (b) ‘Chairperson’ means the Chairperson of the Commission;
 - (c) ‘Commission’ means the Joint Electricity Regulatory Commission for the State of Goa & Union Territories of Andaman & Nicobar Islands, Chandigarh, Dadra and Nagar Haveli and ²Daman & Diu, Lakshadweep and Puducherry;
 - (d) ‘Meeting’ means hearings, meetings, discussions, deliberations, inquiries, investigations, consultations as held by the Commission from time to time in the discharge of its functions under the Act.

¹ ‘Comma (,)’ is substituted by the word ‘and’ vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

² Comma (,) is substituted by the word ‘and’ vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

- (e) ‘Officer’ means an officer of the Commission;
- (f) ‘Petition’ means and includes all petitions, applications, complaints, appeals replies, rejoinders, supplemental pleadings, other papers and documents;
- (g) ‘Receiving Officer’ means the officer designated by the Commission for receiving the petition;
- (h) ‘Proceedings’ means and includes proceedings of all nature that the Commission may hold in the discharge of its function under the Act;
- (i) These ‘**Regulations**’ means the Joint Electricity Regulatory Commission (Conduct of Business) Regulations, 2009 and amendments carried out from time to time³.
- (j) ‘**Secretary**’ means the Secretary of the Commission and includes any other officer of the Commission to whom the power and functions of the Secretary may be delegated or assigned or who is authorised to act as such by the Commission from time to time⁴;
- (k) ‘**UT**’ means Union Territory.
- (l) ‘**Adjudication**’ means the process of arriving at decisions on the Petitions submitted to the Commission.”
- (m) ‘**Admission**’ means the stage of consideration or hearing of a Petition where its maintainability for further proceedings before the Commission is decided having due regard to the jurisdiction of the Commission, limitation in filing the Petition and such other factors as considered relevant by the Commission, and does not include any decision on merit on the issues raised in the Petition.
- (n) ‘**Consultant**’ means and includes any individual, firm, body or association of persons, not in the employment of the Commission who may be engaged as such in accordance with Consultant Regulations for rendering advice or assistance to the Commission in discharge of its functions under the Act.
- (o) ‘**Consultants Regulations**’ means the Joint Electricity Regulatory Commission (Appointment of Consultants) Regulations, 2009, as amended from time to time or subsequent enactments thereof.
- (p) ‘**Consumer Representative**’ means an individual or a professional body or a non-governmental organization who is permitted by the Commission to present the case of electricity consumers and participate in the proceedings of the Commission.
- (q) ‘**Digital Signature**’ means the digital signature as defined under clause (p) of sub-section (1) of Section 2 of the Information Technology Act, 2000 or any subsequent enactment thereof.
- (r) ‘**Intervener**’ means a person who has not been arrayed as a party in a Petition but the Commission on being satisfied that the person has a personal stake in the outcome of the Petition, has allowed the person to participate in the proceedings of the said Petition, without being arrayed as a party.
- (s) ‘**Member**’ means and includes the Chairperson and Members of the Commission for the purpose of Conduct of Business under these Regulations.
- (t) ‘**Proforma Respondent**’ means a person who has been arrayed as a Respondent in a Petition against whom no relief has been sought, but whose presence is considered necessary for effective and

³ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

⁴ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

complete adjudication of the issue(s) raised in the Petition.

- (u) **'Respondent'** means a person who has been arrayed as an opposite party in a Petition and against whom relief(s) have been sought.⁵
- (ii) The words and expressions used in these Regulations and not defined herein but defined in the Act or any other Regulations of the Commission shall have the same meaning assigned to them under the Act or any other Regulations of the Commission⁶.
- (iii) All other expressions used in these Regulations shall have the meanings ascribed to them by the Code, Arbitration and Conciliation Act, 1996, Limitation Act, 1961, Indian Contract Act, 1878, Information Technologies Act, 2000 and General Clauses Act, 1897, as amended from time to time.⁷

3. Commission's office, office hours and sittings

- (i) The headquarter of the Commission shall be located at [any⁸] other place as may be decided by the Central Government from time to time, the headquarter presently being located at Gurugram⁹, Haryana.
- (ii) Unless otherwise directed, the headquarter and other offices of the Commission shall be open daily except on Saturdays, Sundays and holidays notified by the Commission.
- (iii) The headquarters and other offices of the Commission shall be open at such hours as the Commission may direct from time to time. At present the working hours of the Commission shall be from 09.30 AM to 06.00 PM, with a lunch-break from 01.30 PM to 02.00 PM. Provided that in the exigencies of work, the Chairperson or in his absence, the Member may direct that the office of the Commission shall remain open on a non-working day".¹⁰
- (iv) Where a particular number of days are prescribed by these Regulations or by or under any other law, or is fixed by the Commission for doing any act, the starting day from which the said period is to be reckoned shall be excluded, and if the last day expired on a day when the office of the Commission is closed for the day or part thereof, that day and any succeeding day(s) on which the Commission remains closed for the day or part thereof, shall be excluded¹¹.
- (v) The Commission may hold sittings for hearing matters at its headquarter or at any other place on days and time to as directed by the Chairperson.

4. Language of the Commission

- (i) Unless otherwise permitted by an order of the Commission, the proceedings of the Commission

⁵ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

⁶ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

⁷ Added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

⁸ Inserted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

⁹ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

¹⁰ Proviso added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

¹¹ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

shall be conducted in English/Hindi or any other language notified by Government of India for respective UTs and by Government of Goa for the State of Goa for conduct of their official business.

- (ii) No Petition, document or other material contained in any language other than those specified in sub-regulation (i) above may be accepted by the Commission, unless the same is accompanied by a translation thereof in one of such languages.
- (iii) Any translation which is agreed to by the parties to the proceedings, or which any of the parties may furnish with an authenticity certificate of the person who had translated the same in a language recognized by the Commission, may be accepted by the Commission as a true translation.
- (iv) The Commission may in appropriate cases direct translation of the petitions, pleadings, documents and other material into English by an officer or person designated by the Commission for the purpose.

4 A Executive Powers of the Commission (i) In accordance with sub-section (4) of Section 84 of the Act, the Chairperson shall be the Chief Executive of the State Commission.

(ii) If the post of Chairperson is vacant, the Member (Law) of the Commission shall discharge the functions of the Chairperson, until the Chairperson joins or, as the case may be.¹²

5. Seal of the Commission

- (i) There shall be a separate seal indicating that it is the seal of the Commission.
- (ii) The design of the seal shall be as given below:



Every order or communication made, notice issued or certified copy granted by the Commission shall be stamped with the seal of the Commission and shall be certified by Secretary or any other officer designated for the purpose.

6. Officers of the Commission

- (i) Appointments
 - (a) The Commission shall have the power to appoint Secretary, officers and other employees for discharging various duties. It may also specify¹³ the qualifications, experience and other terms and conditions for the appointment of such officers and other employees in conformity with the procedure laid down in the Act.

¹² Added Regulation 4A vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

¹³ Substituted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

- (b) The Commission may appoint Consultants to assist the Commission in the discharge of its functions.
- (ii) The Secretary
 - (a) The Secretary shall exercise his powers and perform his duties under the control of the Chairperson.
 - (b) The Commission in discharge of its functions under the Act, may take such assistance from the Secretary as it may deem fit.
- (iii) In particular and without prejudice to the generality of the above provisions, the Secretary shall have the following powers and perform the following duties, viz.:
 - (a) He shall have custody of the records and the seal of the Commission;
 - (b) He shall receive or cause to receive all petitions, applications or references pertaining to the Commission;
 - (c) He shall prepare or cause to prepare briefs and summaries of all pleadings presented by various parties in each case before the Commission in the discharge of its functions in this regard;
 - (d) He shall assist the Commission in the proceedings relating to the powers exercisable by the Commission;
 - (e) He shall authenticate the orders passed by the Commission;
 - (f) He shall ensure compliance of the orders passed by the Commission; and
 - (g) He shall have the right to collect from the Central Government or State Government/Administration of Goa/UTs or other offices, companies and firms or any other party as may be directed by the Commission, such information as may be considered useful for the purpose of efficient discharge of the functions of the Commission under the Act and place the information before the Commission.

7. Delegation of Powers and Functions¹⁴

- (i) The Commission may, by general order or writing, delegate to Member, Secretary, Officers of the Commission or any other person subject to such conditions, if any, as may be specified in the order, such of its powers under the Act as it deems necessary except, however, the powers to adjudicate disputes under Section 86 and the powers to make regulations under Section 181 of the Electricity Act, 2003. ¹⁵
- (ii) The Commission shall, at all times have the authority, either on an application made by any interested or affected party or *suo motu*, to review, revoke, revise, modify, amend, alter or otherwise change any order made or action taken by the Secretary or the Officers of the Commission, if the Commission considers the same to be appropriate.

8. Participation of Consumer Associations and others

- (i) It shall be open to the Commission to permit any association/forum or other bodies corporate or

¹⁴ The marginal note is substituted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

¹⁵ Reg. 7(i) and (ii) are substituted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

any group of consumers to participate in any proceedings before the Commission on such terms and conditions, in regard to the nature and extent of participation that the Commission may consider appropriate.

- (ii) It shall be open to the Commission for the sake of timely completion of proceedings, to direct grouping of associations/groups/forums referred to above for submission of respective Petitions/Affidavits collectively.
- (iii) The Commission may as and when considered appropriate notify a procedure for recognition of associations, groups, forums or bodies corporate as registered consumer association for purposes of representation before the Commission.
- (iv) The Commission may appoint any officer or any other person to represent consumers' interests, if considered necessary.
- (v) The Commission may direct payment to the officer or person appointed to represent the consumers' interest such fees, costs and expense by such of the parties in the proceedings as the Commission may consider appropriate.

Chapter II

General Rules Concerning the Proceedings before the Commission

9. Proceedings etc. before the Commission

(i) The Commission may from time to time hold meetings, as it may consider appropriate in the discharge of its functions under the Act.

(ii) (a) The quorum for Conduct of Meetings of the Commission for transaction of business and to carry out its function shall be two. However, if there is only one Member available including the Chairperson of the Commission, the quorum of the proceedings shall be one.

(ii) (b) Where the Chairperson or the Member is unable to attend the duly convened meeting of the Commission, of which he/she has been given prior notice for sufficient reason or in a situation where the position of the Chairperson or the Member is vacant, the Member or the chairperson as the case may be, shall preside at the meeting and the same shall validly constitute the quorum. No act or proceedings of the Commission and decision taken including review of any previous decisions or orders thus passed shall be questioned or be invalidated on this ground¹⁶.

10. Authority to represent

¹⁶ Reg. 9 (ii) and provisos substituted vide Fourth Amendment Regulations, 2015 (w.e.f. 11.02.2015). Initially Reg. 9 substituted vide Third Amendment Regulations, 2014. (w.e.f. 15.05.2014)

A person may authorize an advocate or a member of any statutory professional body holding a Certificate of Practice, as the Commission may from time to time specify, to represent him and to act and plead on his behalf before the Commission. The person may also appear himself or may authorize any of his employees to appear before the Commission and to act and plead on his behalf. The Commission may from time to time specify the terms and conditions subject to which a person may authorize any other person to represent him and act and plead on his behalf.

10A Authority to represent before the Commission – Advocate through Vakalatnama

- i. A party being represented through an Advocate shall file a Vakalatnama as per Form-1.
- ii. Every Vakalatnama shall be duly signed by the party and contain the seal of the party, the name of the party signing and on whose behalf he has signed.
- iii. Whereas a Vakalatnama is executed by an agent or authorized representative of a party, copy of the instrument or document of such authorization, shall accompany the Vakalatnama.
- iv. Where several persons sign a single Vakalatnama, they must put their signatures seriatim, mentioning their serial number and name in the brackets corresponding to their serial number and name mentioned in the memo of parties.
- v. Where a single Vakalatnama has been executed in favour of more than one Advocate, names and particulars of all the Advocates must be provided therein in accordance with these regulations.
- vi. The case number and its cause title must be clearly mentioned in the Vakalatnama.
- vii. Vakalatnama shall contain the name, enrolment number, complete official address, email, phone number and fax number of the Advocate(s) representing the party.
- viii. An Advocate on his filing the Vakalatnama, duly executed by a party that discloses name and designation of the party, shall be entitled to act, to plead for that party in the matter, and to conduct and prosecute all proceedings that may be taken in respect of such matter, or any application connected with the same or any order passed therein and take all such other steps as he may be specifically authorized in terms by the Vakalatnama filed.
- ix. An Advocate may be discharged by the consent of both the Advocate and the party by a letter addressed to the Commission and signed by both the Advocate and the Party.¹⁷

11. Initiation of Proceedings

- (i) The Commission may initiate any Proceedings *suo motu* or on a Petition filed by any affected or interested person.
- (ii) The notice of the initiation of the proceedings may be issued by the Commission, and the Commission may give such orders and directions as may be deemed necessary, for service of notices to the affected parties, the filing of replies and rejoinders in opposition or in support of the Petition in such form as it may direct. The Commission may, if it considers

¹⁷ Regulation 10A added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

- appropriate, issue orders for publication of the petition inviting comments on the issues involved in the proceedings in such form as the Commission may direct.
- (iii) While issuing the notice of inquiry, the Commission may, in appropriate cases, designate an Officer of the Commission or any other person whom the Commission considers appropriate to present the matter in the capacity of a petitioner in the case.

Regulation 12 - Petitions and Pleadings before the Commission and Fees payable

- (i) All Petitions to be filed before the Commission shall be typewritten, cyclostyled or printed neatly and legibly on one side of white paper and every page shall be consecutively numbered. The Commission will accept petitions filed with a Computer Disk or through electronic media on such terms and conditions as the Commission may specify. The contents of the Petition should be divided appropriately into separate paragraphs, which shall be numbered serially. The Petition shall be accompanied by such documents, supporting data and statements as the Commission may specify. All such documents, supporting data and statements accompanying the Petition shall be attested by the person who files the affidavit.
- (ii) Every petition/application filed before the Commission shall be accompanied by fee in accordance with the provisions of Chapter VIII.
- (iii) The fees shall be payable by way of demand draft/pay order issued in favour of Secretary, Joint Electricity Regulatory Commission for the State of Goa & Union Territories. The fee may also be payable by electronic transfer of money through National Electronic Fund Transfer (NEFT) or Real Time Gross Settlement (RTGS) etc. However, the electronic transfer charges of the bank (including service tax) shall be borne by the petitioner or the person so making the payment to the Commission¹⁸.
- (iv) The fee received shall be entered in the register prescribed for the purpose in Form JERC-1 (Annexure I).
- (v) In Memo/Parties Full name and other particulars including email address and fax number/WhatsApp number etc. describing each party shall be provided. The names of the parties shall bear consecutive numbers and a separate line shall be allotted to the name and description of each party.
- (vi) **“Provision of Law”** - ‘Every Petition or Application shall state, after the cause title, the provisions of the Act or Rules or Regulations of the Commission under which it purports to be made’.
- (vii) **Non-filing clause-** ‘Every petition shall state that no such proceedings in the same subject matter have been previously filed before the Commission or any other forum. To the extent the subject matter at present is also directly and substantially the subject matter of any pending/ previous litigation in the Commission or any other forum, a suitable endorsement to that effect shall be made in the Affidavit filed to the Commission.’¹⁹

13. Application of Limitation Act, 1963

¹⁸ Added vide (Fourth Amendment) Regulations, 2015 (w.e.f 11.02.2015)

¹⁹ Regulation 12 (v) to (vii) added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

It is noticed that there is no time limit mentioned in the Conduct of Business Regulations regarding settlement of disputes between the licensee & generating companies and arbitration matters etc. keeping the above in view application of limitation Act, 1963 shall be inserted as under: -

While deciding the limitation period in filing any petition before the Commission by any party in cases not expressly provided in the Act or Rules or Regulations, the Commission shall be guided by the provisions of the Limitation Act, 1963²⁰

14. Affidavit in support

- (i) Each petition shall be signed, verified and supported by affidavit and every such affidavit shall be in Form JERC-3 (Annexure III).
- (ii) Every affidavit shall be drawn up in the first person and shall state the full name, age, occupation and address of the deponent and the capacity in which he is signing and shall be signed and sworn before a person lawfully authorized to take and receive affidavits.
- (iii) Every affidavit shall clearly and separately indicate the statements, which are true to the:
 - (a) Knowledge of the Deponent;
 - (b) Information received by the Deponent; and
 - (c) Belief of the Deponent.
- (iv) Where any statement in the affidavit is stated to be true to the information received by the deponent, the affidavit shall also disclose the source of the information and a statement that the deponent believes that information to be true.
- (v) 'Every Affidavit accompanying Petition shall clearly and separately state that whether no such proceedings on the same subject matter have been previously filed before the Commission or in any other forum and that the subject matter in the present Petition is also not, or, is, substantially the subject matter of any pleading/ previous litigation before the Commission or any other forum. If so, then provide the details for the same in the affidavit.²¹

14A. (1) Every Interlocutory Application shall be instituted in the petition or matter in which it is filed.

(2) An Interlocutory Application may be filed to seek any of the following reliefs;

- a) For interim relief;
- b) For amendment of Petition or prayer;
- c) For impleadment of a new party in the Petition;
- d) For deletion and/or substitution of a party in the Petition;

²⁰ Substituted vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

²¹ Regulation 14 (v) added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

- e) For condonation of delay in filing a petition, wherever applicable;
- f) For restoration of a Petition disposed of ex parte;
- g) For a leave to file additional documents or submissions;
- h) For exemption from filing original document or translated copies or certified copies of orders, wherever applicable;
- i) For recall of an ex-parte order;
- j) For waiver of fees;
- k) For withdrawal of petition;
- l) For change of name of party in the Petition;
- m) For early/urgent hearing of Petition
- n) Any other matter not covered under these Regulations but within the Jurisdiction of the Commission under Electricity Act, Rules and Regulations made thereunder.

(3) Except where otherwise provided in these Regulations or by any law for the time being in force, an interlocutory application:

- (a) Shall contain only one prayer or one series of alternative prayers of the same kind;
- (b) Shall not contain any argumentative matter;
- (c) Shall be supported by an Affidavit and declaration, stating clearly the grounds and the facts on which the application is based;
- (d) An advance copy of the interlocutory application together with the Affidavit and other documents and materials filed along therewith shall be served upon the Opposite Party or its Advocate and written proof of such service and number of non-applicants shall be filed along with the interlocutory application;

(4) The interlocutory applications shall be listed on the dates the matters are listed before the Commission or as may be directed by the Commission. The Commission shall pass such orders on the interim applications as may be considered appropriate after hearing the parties.²²

15. Presentation and Scrutiny of the Petitions

- (i) All Petitions shall be filed with six copies and each set of the Petition shall be complete in all respects. The fees as may be prescribed by the Commission shall be payable along with the petition.

²² Regulation 14A added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

- (ii) All Petitions shall be presented in person or by any duly authorized agent or representative at the headquarters of the Commission or such other filing centre or centres as may be notified by the Commission from time to time and during the time notified. The Petitions may also be sent, by registered post acknowledgment due, to the Commission at the places mentioned above. The vakalatnama in favour of the advocate and, in the event the Petition is presented by an authorized representative, the document authorizing the representative shall be filed along with the Petition, if not already filed on the record of the case. Any person other than a legal practitioner representing a party before the Commission shall file a Memorandum of Appearance, in Form JERC-4 (Annexure IV), duly signed by him.
- (iii) Upon the receipt of the Petition, the Receiving Officer designated by the Commission for the purpose of receiving the petition, shall acknowledge the receipt by stamping and endorsing the date on which the Petition has been presented and shall issue a duly stamped and dated acknowledgment to the person filing the Petition. In case the Petition is received by registered post, the date on which the Petition is actually received at the office of the Commission shall be taken as the date of the presentation of the Petition.
- (iv) The presentation and receipt of the Petition shall be duly entered in the register maintained for the purpose by the office of the Commission. The said register shall be as per the format given in Form JERC-5 (Annexure V).
- (v) The Receiving Officer may decline to accept any Petition which does not conform to the provisions of the Act or the Regulations or directions given by the Commission or is otherwise defective or which is presented otherwise than in accordance with the Regulations or directions of the Commission:
Provided, however, that no petition shall be refused for defects in the pleadings or in the presentation, without giving an opportunity to the person filing the petition to rectify the defects within the time which may be given for the purpose. The Receiving Officer shall advise in writing the person filing the petition, of the defects in the petition filed, in format as per Form JERC-6 (Annexure VI).
- (vi) A person aggrieved by any order of the Receiving Officer in regard to the presentation of the Petition may request the matter to be placed before the Secretary of the Commission for appropriate orders.
- (vii) The Chairperson [or the Member in absence of the chairperson]²³ shall be entitled to call for the Petition presented by any party and give such directions regarding the presentation and acceptance of the Petition as he considers appropriate.
- (viii) If on scrutiny, the Petition is not refused or any order of refusal is rectified by the Secretary or by the Chairperson of the Commission, the Petition shall be duly registered and assigned a number in the manner to be specified by the Commission.
- (ix) As soon as the Petition and all necessary documents are lodged and the defects and objections, if any, are removed, and the Petition has been scrutinized and numbered, the Petition shall be put up before the Commission for preliminary hearing and admission.

²³ Inserted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

- (x) The Commission may admit the Petition for hearing without requiring the attendance of the party. The Commission shall not pass an order refusing admission without giving the party concerned an opportunity of being heard. The Commission may, if it considers appropriate, issue notice to such person or persons, as it may deem fit, to hear the petition for admission.
- (xi) If the Commission admits the Petition, it may give such orders and directions, as may be deemed necessary, for service of notices to the respondent(s) and other affected or interested parties for the filing of replies and rejoinders in opposition or in support of the Petition in such form as the Commission may direct and for the petition to be placed for hearing before the Commission.

16. Service of notices and processes issued by the Commission

- (i) Any notice, process or summons to be issued by the Commission may be served by any one or more of the following modes as may be directed by the Commission:
 - (a) Service by any of the parties to the proceedings as may be directed by the Commission;
 - (b) By hand delivery through a messenger [against receipt²⁴];
 - (c) By registered post with acknowledgement due;
 - (d) By publication in newspaper in cases where the Commission is satisfied that it is not reasonably practicable to serve the notices, processes, etc. on any person in the manner mentioned above.
 - (e) [By fax or e-mail or] ²⁵in any other manner as considered appropriate by the Commission.
- (ii) The Commission shall be entitled to decide in each case the persons who shall bear the cost of such service/publication.
- (iii) Every notice or process required to be served on or delivered to any person may be sent to the person or his agent empowered to accept service at the address furnished by him for service or at the place where the person or his agent ordinarily resides or carries on business or personally works for gain. The notice shall be accompanied by a copy of the petition along with the copies of the documents filed with the petition.
- (iv) In the event any matter is pending before the Commission and the person to be served has authorized an agent or representative to appear for or represent him or her in the matter, such agent or representative shall be deemed to be duly empowered to take service of the notices and processes on behalf of the party concerned in all matters and the service on such agent or representative shall be taken as due service on the person to be served.
- (v) Where a notice is served by the party to the proceedings either in person or through registered post, an affidavit of services shall be filed by such party with the Commission giving details of the date and manner of service of notices and processes.
- (vi) Where any petition is required to be published, it shall be published in three (3)

²⁴ Inserted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

²⁵ Inserted vide (Fourth Amendment) Regulations, 2015 w.e.f. 11.02.2015

newspapers (including the one in vernacular language) in a format approved by the Commission at least twice within a minimum gap of Seven (7) days or as the Commission may direct. Provided that in cases where due to nature of geographical location of the licensee away from the mainland or due to non-availability of newspaper circulation in that location, the petitioner shall have the option to inform or communicate the petition or its highlights to the stakeholder and public at large by any other appropriate means including through public notices or public announcement system or through electronic media.²⁶

- (vii) In default of compliance with the requirements of the Regulations or directions of the Commission as regards the service of notices, summons or processes or the publication thereof, the Commission may either dismiss the Petition or give such other or further directions as it thinks fit.
- (viii) No service or publication required to be done shall be deemed invalid by reason of any defect in the name or description of a person provided that the Commission is satisfied that such service is in other respects sufficient, and no proceeding shall be invalidated by reason of any defect or irregularity unless the Commission, on an objection taken, is of the opinion that substantial injustice has been caused by such defect or irregularity or there are otherwise sufficient reasons for doing so.

17. Filing of Reply, Opposition, Objections, etc.

- (i) Each person to whom the notice of inquiry or the Petition is issued (hereinafter called the 'respondent') who intends to oppose or support the Petition shall file the reply and the documents relied upon (with six (6) copies) within such period as may be fixed by the Commission. In the reply filed, the respondent shall specifically admit, deny or explain the facts stated in the notice of inquiry or the Petition and may also state such additional facts as he considers necessary for just decision of the case. The reply shall be signed and verified and supported by affidavit in the same manner as in the case of the Petition.
- (ii) The respondent shall serve a copy of the reply along with the documents duly attested to be true copies on the petitioner or his authorized representative and file proof of such service with the office of the Commission.
- (iii) Where the respondent states that additional facts may be necessary for the just decision of the case, the Commission may allow the petitioner to file a rejoinder to the reply filed by the respondents. The procedure mentioned above for filing of the reply shall apply mutatis mutandis to the filing of the rejoinder.
- (iv) Filing of objections or comments
 - (a) Every person (other than the persons to whom notices, processes, etc. have been issued calling for reply) who intends to file objections or comments in regard to a matter pending before the Commission, pursuant to the publication made for the purpose shall deliver to an Officer designated by the Commission for the

²⁶ Subs., vide (Fourth Amendment) Regulations, 2015 (w.e.f. 11.02.2015). Initially Subs. Vide (Second amendment) Regulations, 2013 (w.e.f. 11.10.2013)

purpose, the statement of the objections or comments with six (6) copies of the documents and evidences in support thereof within the time fixed for the purpose.

- (b) The Commission may permit such person or persons including associations, forums and bodies corporate as it may consider appropriate to participate in the proceedings before the Commission if, on the report received from the Officer, the Commission considers that the participation of such person or persons will facilitate the proceedings and the decision in the matter.
- (c) Unless permitted by the Commission, the person filing objections or comments shall not necessarily be entitled to participate in the proceedings to make oral submissions. However, the Commission shall be entitled to take into account the objections and comments filed after giving such opportunity to the parties to the proceedings as the Commission considers appropriate to deal with the objections or comments.

18. Hearing of the matter

- (i) The Commission may determine the stages, manner, the place, the date and the time of the hearing of a matter, as it may consider appropriate and proceed further in any one or more of the following manners:
 - (a) The Commission may decide the matter on the pleadings of the parties or may call for the parties to produce evidence by way of affidavit or lead oral evidence in the matter.
 - (b) If the Commission directs evidence of a party to be led by way of oral submissions, the Commission may, if considered necessary or expedient, grant an opportunity to the other party to cross-examine the persons giving evidence.
 - (c) The Commission may, if considered necessary or expedient, direct that the evidence of any of the parties be recorded by an Officer or person designated for the purpose by the Commission.
 - (d) The Commission may direct the parties to file written note(s) of arguments or submissions in the matter.

19. Procedure to be followed where any party does not appear

- (i) Where, on the date fixed for hearing or any other date to which such hearing may be adjourned, any of the parties or its authorized agent or representative does not appear when the matter is called for hearing, the Commission may, in its discretion, either dismiss the Petition for default when the petitioner or the person who moves the Commission for hearing is in default or process *ex-parte*.
- (ii) Where a Petition is dismissed in default or decided *ex-parte*, the person aggrieved may file an application within 30 days from the date of such dismissal or being proceeded *ex-parte*, as the case may be, for recall of the order passed, and the Commission may recall the order on such terms as it thinks fit, if the Commission is satisfied that there was sufficient cause for the non-appearance when the Petition was called for hearing.

20. Powers of the Commission to call for further information, evidence, etc.

- (i) The Commission may, at any time before passing orders on any matter, require the parties or any one or more of them or any other person whom the Commission considers appropriate, to produce such documentary or other evidence as the Commission may consider necessary for the purpose of enabling it to pass orders.
- (ii) The Commission may direct the summoning of the witnesses, discovery and production of any document or other material objects producible in evidence, requisitioning²⁷ of any public record from any office, examination by an Officer of the Commission, the books, accounts or other documents or information in the custody or control of any person which the Commission considers relevant to the matter.

21. Reference of issues to others

- (i) At any stage of the Proceedings, the Commission shall be entitled to refer such issue or issues in the matter as it considers appropriate to persons including, but not limited to, the Officers and consultants of the Commission whom the Commission considers as qualified to give expert advice or opinion.
- (ii) The Commission may nominate from time to time any person including, but not limited to, the Officers and consultants to visit any place or places for inspection and report on the existence or status of the place or any facilities therein.
- (iii) The Commission, if it thinks fit, may direct the parties concerned and/or any other person considered by it as qualified to provide expert or informed advice or opinion to appear before the persons designated in sub-section (i) or (ii) above to present their respective views on the issues or matters referred to.
- (iv) The report or the opinion received from such person shall form a part of the record of the case and the parties shall be given the copies of the report or opinion given by the person(s) designated by the Commission. The parties shall be entitled to file their version either in support or in opposition to the report or the opinion.
- (v) The Commission shall duly take into account the report or the opinion given by the person, the reply filed by the parties while deciding the matter and if considered necessary, may examine the person giving the report or the opinion.

22. Orders of the Commission

- I. The Commission shall pass orders on the Petition and the Members of the Commission who hear the matter and vote on the decision shall sign the orders.
- II. The reasons given by the Commission in support of the orders [including the comments of the dissenting member]²⁸ if any shall form a part of the order and shall be available for inspection and supply of copies in accordance with the Regulations.
- III. All orders and decisions issued or communicated by the Commission shall be certified by the signature of the Secretary or any other officer of the Commission duly authorized by

²⁷ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

²⁸ Inserted vide (Fourth Amendment) Regulations, 2015 w.e.f 11.02.2015

the Chairperson in this behalf and bear the official seal of the Commission.

- IV. All final orders of the Commission shall be communicated to the parties to the Proceedings under the signature of the Secretary or an Officer empowered in this behalf by the Chairperson
- V. Without prejudice to any other remedies an aggrieved person may have, an appeal against an order of the Commission shall lie with the Appellate Tribunal for Electricity established under Section 110 of the Act.

23. Interim Orders

The Commission may pass such interim orders, as it may consider appropriate at any stage of the proceedings.

24. Inspection of records of Proceedings

- (i) Records of every Proceeding, except those parts which for reasons recorded by the Commission are confidential or privileged or otherwise not to be disclosed to any person, shall be open to inspection either during the proceeding or after the orders have been passed, subject to such person complying with such terms as the Commission may direct from time to time including in regard to time, place, and manner of inspection and payment of fees.
- (ii) An application for inspection of documents shall be in the Form JERC-7(Annexure-VII) and shall be accompanied by a fee of Rs. 100/- for each inspection for one day in the form of Demand Draft/Pay Order in favour of the Secretary, Joint Electricity Regulatory Commission for the State of Goa and Union Territories.
- (iii) The inspection of record shall be allowed on any working day ordinarily during 1430 hours to 1630 hours in the presence of an officer authorized for that purpose.
- (iv) The person inspecting the records shall not in any manner cause dislocation, mutilation, tampering or damage to records in the course of inspection.
- (v) The officer supervising the inspection may at any time prohibit further inspection if in his opinion any of the records are likely to be damaged in the process of inspection and shall immediately make a report about the matter to the Secretary and seek orders on the matter.
- (vi) A register for inspection of records in the format as per Form JERC-8(Annexure VIII) shall be maintained.

25. Supply of Certified Copies of Documents

- (i) Any person shall be entitled to obtain certified copies of the orders, decisions, direction and reasons in support thereof given by the Commission as well as the pleading ,papers and other parts of the records of the Commission to which he is entitled, on payment of fees and complying with such other terms which the Commission may direct.

- (ii) Every order granting, refusing or modifying interim relief and final order shall be communicated to the parties to the petition free of cost:
Provided that unless ordered otherwise by the commission, a copy of the final order may not be sent to any party who has not entered appearance.
- (iii). Any person desirous of obtaining a certified copy of any order of the Commission or any document forming part of the record of proceeding before the Commission may submit an application in the prescribed Form JERC-9 (Annexure-IX).
- (iv) The application for certified copy shall be accompanied by the fee prescribed in the Schedule to these Regulations in the form of Demand Draft / Pay Order in favour of the Secretary, Joint Electricity Regulatory Commission for the state of Goa and Union Territories.
- (v) A Register of Copy Applications shall be maintained in the form as prescribed in Form JERC-10 (Annexure –X).
- (vi) As far as practicable, the certified copies shall be prepared in the order in which the applications are entered in the Register of Copy Applications.
- (vii) The certified copies shall be prepared by photocopying process or by typing and when a copy is so made, it shall be compared by the person preparing the copy to satisfy himself that the copy prepared faithfully and legibly reproduces the document desired.
- (viii) An endorsement as under shall be affixed on the reverse of the last page of the document.
- (a) Sl. No. of the application.
 - (b) Name of the applicant.
 - (c) Date of presentation of the application.
 - (d) No. of pages.
 - (e) Copying fee charged,
 - (f) Date on which copy is ready.
 - (g) Date of delivery.
- (ix) The endorsement shall be made with the help of rubber stamp got prepared for the purpose. The entries shall be made in ink.
- (x) The copying fee payable for obtaining a certified copy shall be Rs. 10/-²⁹ per page irrespective of the number of words / lines in each page.
- (xi) The date of uploading of the order on the website of the Commission shall be deemed to be a sufficient service of orders of the Commission upon the concerned parties and the period of limitation for filing of the Appeal against any such order(s) passed by the Commission shall commence from the next day calculated from the date when the order(s) was actually uploaded on the website of the Commission.
- (xii) The order(s) of the Commission uploaded on the website of the Commission shall be deemed to be true copies of such order(s) for the purposes of filing of the Appeal by

²⁹ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

any party.³⁰

26. Proceedings before the Commission to be deemed as Judicial Proceedings

- (i) According to Section 95 of the Electricity Act, 2003, all proceedings before the Commission shall be deemed to be judicial proceedings within the meaning of sections 193 and 228 Of the Indian Penal Code (45 of 1860) and the Commission shall be deemed to be a Civil Court for the purposes of sections 345 and 346 of the Code of Criminal Procedure, 1973 (2 of 1974).
- (ii) The relevant provisions of the Indian Penal Code and Criminal Procedure Code are as under:
 - (a) Section 193 of Indian Penal Code, 1860.

Punishment for false evidence:-

Whoever intentionally gives false evidence in any stage of a judicial proceeding, or fabricates false evidence for the purpose of being used in any stage of judicial proceeding, shall be punished with imprisonment of either description for a term which may extend to seven years, and shall also be liable to fine;

and whoever intentionally gives or fabricates false evidence in any other case, shall be punished with imprisonment of either description for a term which may extend to three years, and shall also be liable to fine.

Explanation 1. A trial before a Court-martial a [* * *] is a judicial proceeding.

Explanation 2. An investigation directed by law preliminary to a proceeding before a Court of Justice, is a stage of a judicial proceeding, though that investigation may not take place before a Court of Justice.

- (b) Section 228 of Indian Penal Code, 1860.

Intentional insult or interruption to public servant sitting in judicial proceeding:-

Whoever intentionally offers any insult, or causes any interruption to any public servant, while such public servant is sitting in any stage of a judicial proceeding, shall be punished with simple imprisonment for a term which may extend to six months, or with fine which may extend to one thousand rupees or with both.

- (c) Section 345 of Code of Criminal Procedure, 1973.

Procedure in certain cases of contempt:-

³⁰ Reg 25 (xi) and (xii) added vide (Sixth Amendment) Regulations, 2023 w.e.f 15.12.2023

- (1) When any such offence as is described in Section 175, Section 178, Section 179, Section 180 or Section 228 of the Indian Penal Code (45 of 1860) is committed in the view or presence of any Civil, Criminal or Revenue Court, the Court may cause the offender to be detained in custody and may, at any time before the rising of the Court on the same day, take cognizance of the offence and, after giving the offender a reasonable opportunity of showing cause why he should not be punished under this section, sentence the offender to fine not exceeding two hundred rupees, and, in default of payment of fine, to simple imprisonment for a term which may extend to one month, unless such fine be sooner paid.
- (2) In every such case the Commission shall record the facts constituting the offence, with the statement (if any) made by the offender, as well as the finding and sentence.
- (3) If the offence is under Section 228 of the Indian Penal Code (45 of 1860), the record shall show the nature and stage of the judicial proceeding in which the Court interrupted or insulted was sitting, and the nature of the interruption or insult.

(d) Section 346 of Code of Criminal Procedure, 1973.

Procedure where Court considers that case should not be dealt with under Section 345:-

- (1) If the Court in any case considers that a person accused of any of the offences referred to in Section 345 and committed in its view of presence should be imprisoned otherwise than in default of payment of fine, or that a fine exceeding two hundred rupees should be imposed upon him, or such Court is for any other reason of opinion that the case should not be disposed of under Section 345, such Court, after recording the facts constituting the offence and the statement of the accused as hereinbefore provided, may forward the case to a Magistrate having jurisdiction to try the same, and may require security to be given for the appearance of such person before such Magistrate, or if sufficient security is not given shall forward such person in custody to such Magistrate.
- (2) The Magistrate to whom any case is forwarded under this section shall proceed to deal with, as far as may be, as if it were instituted on a police report.

Chapter III

Investigation, Inquiry, Collection of Information, etc.

27. Orders/Directions by the Commission

- (i) The Commission may make such order or orders as it deems fit in terms of the

applicable provisions of the Act for collection of information, inquiry, investigation, entry, search, and seizure and without prejudice to the generality of its powers in regard to the following:

- (a) The Commission may specially authorize any officer, on behalf of the Commission, to enter any building or place where the Commission has reason to believe that any document relating to the subject matter of the inquiry or adjudication under the Act, may be found and may seize any such document or take extracts or copies therefrom;
- (b) (i) The commission may, on being satisfied that a licensee has failed to comply with any of the conditions of the licence or a generating company or a licensee has failed to comply with any of the provisions of the Act or the rules or regulations made thereunder, at any time, by order in writing, direct any person (Investigating Authority) specified in the order to investigate the affairs of the generating company or licensee and to report to the Commission on any investigation made by such person/Investigating Authority.
Provided that the Investigating Authority as specified in the order of the Commission may, wherever necessary, employ any auditor or any other person for the purpose of assistance in any investigation under this regulation.
b (ii) The Commission may specify the minimum information to be maintained by the licensee or the generating company in their books, the manner in which such information shall be maintained, the checks and other verification to be adopted by the licensee or the generating company in that connection and all other matters incidental thereto as are, in its opinion, necessary to enable the Investigating Authority to discharge its function satisfactorily.
b (iii) Investigation in the Affairs of the licensee or the generating company ordered by the Commission shall be made keeping in view the provisions contained under Section 128 of the Act.
b (iv) All expenses of, and incidental there to, any investigation made under this regulation shall be defrayed by the licensee or the generating company, as the case may be, and shall have the priority over the debts due from the licensee or the generating company and shall be recoverable as arrears of land revenue.”³¹
- (c) The Commission may, at any time, direct the Secretary or any one or more Officers or consultants or any other person as the Commission considers appropriate to study, investigate or furnish information with respect to any matter within the purview of the Commission.
- (d) The Commission may for the above purpose give such other directions as it may deem fit and specify the time within which the report is to be submitted or information furnished.
- (e) The Commission may issue or authorize the Secretary or an Officer to issue directions to any person to produce before it and allow to be examined and kept by an Officer of the Commission, designated in this behalf the books, accounts, etc. or to furnish to an Officer information, etc. as provided in the Act.
- (f) The Commission may, for the purpose of collecting any information, particulars

³¹ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

- or documents which the Commission consider necessary in connection with the discharge of its functions, issue such directions and follow any one or more of the methods provided for in the Act.
- (g) If any such report or information obtained appears to the Commission to be insufficient or inadequate, the Commission or the Secretary or an Officer authorized for the purpose may give directions for further inquiry report and furnishing of information.
 - (h) The Commission may direct such incidental, consequential and supplemental matters to be attended to as may be considered relevant in connection with the above.
- (ii) In connection with the discharge of its functions under the Act and the Regulations, the Commission may, if it thinks fit, direct a notice of inquiry to be issued and proceed with the matter in a manner provided under Chapter II of these Regulations.
 - (iii) The Commission may, at any time, take the assistance of any institution, consultants, experts, engineers, chartered accountants, advocates, surveyors and such other technical and professional persons, as it may consider necessary, and ask them to study, investigate, inquire into any matter or issue and submit report or reports or furnish any information. The Commission may determine the terms and conditions for engagement of such professionals.

Chapter IV Tariff Regulations

28. Filing by the Licensees & Generating Companies

- (i) The Commission shall specify the terms and conditions for the determination of the revenues and tariffs of the licensees/generating companies in accordance with the applicable provisions of the Act.
- (ii) The methodologies and procedures for computing the expected revenue from charges, and for determining the tariffs may be provided by the Commission from time to time. The Commission may at any time add, amend, alter, revise, substitute or otherwise change the methodologies and procedures, as the Commission considers appropriate.
- (iii) Unless otherwise directed by the Commission, the terms and conditions for the determination of revenues and tariff of the licensees/generating companies shall include that the tariff allowed and the revenue permitted to a licensee/generating company in any financial year in terms of Section 62 of the Act shall be subject to adjustments in any tariff(s) to be fixed for the subsequent period if the Commission is satisfied for reasons to be recorded in writing that such adjustments for the excess amount or shortfall in the amount, actually realized is necessary, and the Commission is further satisfied that the same is not on account of any reason attributable to the licensee/generating company.
- (iv) Subject to the provisions of the applicable provisions of the Act, each year, a licensee or the generating company shall file with the Commission on or before 30th November, or otherwise as and if so directed by the Commission, in the format and in

accordance with the guidelines and procedures issued by the Commission for this purpose, an application for determination of tariff, along with statements containing calculations for the ensuing financial year of the expected aggregate revenue from charges under its currently approved tariff, the expected cost of providing services, and the tariff proposals.

- (v) The statement referred to in sub-regulation (iv) above shall be furnished separately for each separate business of the licensee/generating company and in such manner in respect of each such business as the Commission may direct.
- (vi) Notwithstanding the above, the licensee/generating company shall forthwith furnish to the Commission such additional information, particulars and documents as the Commission may require from time to time prior to, with or after, such filing of revenue calculations and tariff proposals, in the format that may be directed by the Commission.
- (vii) The Commission may, issue guidelines for filing statement of revenue calculations and tariff proposals and unless waived by the Commission, the licensee/generating company shall follow such guidelines issued by the Commission.

29. Publication of Tariff Proposals & Hearing on Objections

- (i) The licensee or the generating company shall publish within 3 (three) days of submission of its tariff proposals, a notice in at least three (3) ³² newspapers, widely circulated in the area of generation or supply, outlining the proposed tariff and calling for objections from the interested persons and the State Government/Union Territory concerned:

Provided that the notice published in the newspaper shall be in the same language as of the newspaper.

- (ii) Unless otherwise directed by the Commission, the Commission shall hold a proceeding on the revenue calculations and tariff proposals given by the licensee/generating company and may hear such persons as the Commission may consider appropriate for making a decision on such revenue calculations and tariff proposals.
- (iii) The hearing on the revenue calculations and tariff proposals of the licensee/generating company shall, as far as possible, be done in the same manner as provided in Chapter II of these regulations.

30. Order of the Commission

- (i) Subsequent to the licensee or the generating company furnishing the complete information required by the Commission, and upon hearing the applicant and other interested parties and upon making such inquiry as the Commission may consider it to be appropriate, the Commission shall make an order and notify the applicant of its

³² Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

decision on the revenue calculations and tariff proposals.

- (ii) While making an order under sub-regulation (i) above or at any time thereafter the Commission may notify the tariff which the licensee or generating company shall

charge.

- (iii) The Commission shall, within seven days of the order forward a copy of the order to the Concerned Government, the Central Electricity Authority and the concerned licensees/generating companies and to the persons concerned.
- (iv) “If any licensee or a generating company recovers a price or charge exceeding the tariff determined by the Commission, the excess amount shall be recoverable by a person who has paid such a price or charge, alone with interest equivalent to the bank rate as applicable at the time of payment without prejudice to any other liability incurred by the licensee or the generating company”³³.

31. Publication of Tariff

The licensee or the generating company shall publish the tariff or tariffs approved by the Commission in the newspapers having circulation in the State of Goa or the UT(s) concerned as the case may be and if necessary the Commission may also publicize the same for information of all the stakeholders. The publication shall, besides other things as the Commission may require, include a general description of the tariff approved and its impact.

32. Revision of Tariff

- (i) The tariff determined shall not ordinarily be amended or modified more frequently³⁴ than once in a financial year except in respect of any change expressly permissible under the terms of any fuel surcharge formula as may be provided by the Commission.
- (ii) All applications for amendment of tariff in terms of Section 62(4) of the Act shall be made in such form as the Commission may direct from time to time, and the provisions of Chapter II in so far as they are applicable shall apply to the proceeding for determination/amendment/modification of tariffs.

33. Differential Tariffs and Cross-subsidization

While determining the retail tariff under the Act and the rules and regulations, the Commission shall not show undue preference to any consumer or class of consumers, but may differentiate or set differential tariff according to the consumer's load factor, power factor, voltage, total consumption of electricity during specified period of time at which the supply is required or geographical nature of any area, the nature and purpose for which the supply is required.³⁵

34. Subsidy from Government

- (i) The concerned Government may, at any time as it considers to be appropriate, propose grant of any subsidy to any consumer or class of consumers in the tariff determined by the Commission and upon receiving such proposal, the Commission shall determine

³³ Added vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

³⁴ The word ‘generally’ is substituted by the word “ordinarily”; and after the word ‘more’, the word frequently’ is added vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

³⁵ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

the amount to be paid as subsidy and the terms and conditions of such payment including the manner of payment of subsidy amounts by the concerned Government to the person affected by the decision of the subsidy.

- (ii) While determining the tariff, the Commission shall take into account any subsidies, which the concerned Government had agreed to give to any class or classes of consumers.
- (iii) Notwithstanding anything mentioned above, no direction of the concerned Government shall be operative if the advance payment of the subsidy amount is not made by the concerned Government in accordance with the provisions of Section 65 of the Act and the tariff fixed by the Commission shall be applicable from the date of issue of orders by the Commission in this regard.
- (iv) The Distribution Licensee shall be required to furnish documents to the satisfaction of the Commission that the subsidy amount received by the Distribution Licensee from the concerned Government is duly accounted for and utilized for the purpose for which the subsidy is given.

Chapter V

Licence

35. Application for Licence

- (i) The regulations contained herein shall apply to all persons desirous of engaging in the business of transmission, distribution or trading of electricity within the State of Goa and the Union Territories of Andaman & Nicobar Island, Chandigarh, Dadra & Nagar Haveli, Daman & Diu, Lakshadweep and Puducherry.
- (ii) An application for any licence shall be made in accordance with the provision of the Act and these regulations.
- (iii) The Commission may, if considered appropriate, advertise in newspapers or otherwise notify in such other appropriate manner as the Commission may decide inviting applications for grant of licence for Transmission, Distribution or Trading of Electricity.
- (iv) Every application for a licence shall be signed by the applicant and addressed to the Secretary or such officer as the Commission may designate in this behalf and it shall be accompanied by:
 - (a) Six copies in print, and one soft copy of the draft licence as proposed by the applicant with the name and address of the applicant and of his agent (if any) printed on the outside of the draft;
 - (b) Three copies, each signed by the applicant, of maps of the proposed service area and, in the case of supply of the streets or roads in which the supply of electricity is to be made, which shall be so marked or coloured as to define any portions of such area and streets or roads which are under the administrative control of any local authority and shall be on a scale:
 - (i) of not less than that of the largest scale ordinance maps available, or
 - (ii) such other scales as may be approved by the Commission.
 - (c) A list of any local authorities invested with the administration of any portion of the area of transmission or supply;
 - (d) An approximate statement describing any lands which the applicant proposes to

- acquire for the purpose of the licence and the means of such acquisition;
- (e) An approximate statement of the capital proposed to be expended in connection with the utility and such other particulars as the Commission may require;
 - (f) A copy of the Memorandum and Articles of Association, Annual Accounts for the last three years or other similar documents as may be required;
 - (g) Accompanying notes and certifications, if any, on the above statements, from a chartered accountant;
 - (h) A receipt for such processing fee, as the Commission may require;
 - (i) Applicant's details including technical, capital adequacy and credit-worthiness;
 - (j) Detailed map(s) of the proposed area for transmission/supply, showing the area to be supplied and the configuration of the Transmission/Distribution system. The map(s) shall clearly distinguish between the existing system and any new facilities that are or will be required for the purpose of providing transmission/supply of electricity. The map(s) shall indicate the sub-station, distribution mains, transmission/distribution network, streets and roads on which energy is supplied to various consumers and distinguish between public and private consumers;
 - (k) Copy of letter seeking consent from local authority or consent letter;
 - (l) Copy of letter seeking consent from the Central Government as per Section 15(2) (ii) of the Act or the consent letter.
- (v) Any person intending to act as the Transmission Licensee shall, immediately on making the application, forward a copy of such application to the State Transmission Utility. The State Transmission Utility shall acknowledge the receipt of the application and within thirty days of the receipt of the said application send its recommendations, if any, to the Commission.

36. Copies of maps and draft licence for public inspection

The applicant shall keep at his own office and of his agents (if any) and shall deposit at the office of every local authority invested with the administration of any portion of the proposed area of supply:

- i. Copies of the maps referred to in Regulation 35(iv) (b) and 35 (iv) (j) ³⁶above for public inspection; and
- ii. A sufficient number of copies of the draft licence shall be furnished to all persons applying for them at a price not exceeding the normal photocopying charges.

37. Contents of draft licence

The draft licence shall contain the following particulars:

- i. A short title descriptive of the proposed utility together with the address and description of the applicant and if the applicant is a company, the names of all the directors of the company;
- ii. Type of licence applied for;
- iii. Locations of the proposed service area;

³⁶ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

- iv. A description of the proposed area; and
- v. Such other particulars as the Commission may direct.

38. Conditions of Licence

- a. The General Conditions subject to which each of the categories of licence shall be laid down by the Commission.
- b. The Commission may decide on the special conditions subject to which licence shall be issued to the applicant.
- c. Any person intending to apply for licence shall duly comply with the conditions and requirements laid down by the Commission.

39. Form of Draft Licence

The Commission may, from time to time, prescribe the form of licences to be issued and this form of licences may, with such variation as the circumstances of each case require, be used for the purposes of these Regulations.

40. Acknowledgement of Application

On receipt of the application, the Receiving Officer shall note thereon the date of its receipt and shall send to the applicant an acknowledgement stating the date of receipt.

41. Calling for additional information

The Commission or the Secretary or any other officer so authorized by the Commission for this purpose, may upon security of the application, require the applicant to furnish within a period to be directed by it such additional information or particulars or documents as considered necessary for the purpose of dealing with the application.

42. Notifying the due filing of the application

If the Commission finds the application to be complete, accompanied by the requisite information, particulars and documents, and finds that the applicant has complied with all the requirements for making the application and furnishing of information, particulars and documents, the Commission or the Secretary shall certify that the application is ready for being considered for grant of licence in accordance with the applicable laws.

43. Advertisement of application and contents thereof

- a. Unless exempted by the applicable laws/Commission, the applicant shall, within seven (7) days from the date of admission of the application, publish notice of his application by

public advertisement, and such advertisement shall contain such particulars as have been directed by the Commission in these Regulations.

- b. The advertisement shall be headed by a short title corresponding to that given at the head of the draft licence and shall give the addresses of the offices at which copies of maps therein referred to may be inspected and the copies of draft licence perused or purchased and shall state that every local authority, utility or person, desirous of making any representation/objection with reference to the application to the Commission, may do so by letter addressed to Secretary or such Officer as the Commission may designate in this behalf, within thirty (30) days from the date of publication of the first advertisement.
- c. The Commission may direct that notice of the application be served on the Central Government, the concerned Government, the local authority or any other authority or person or body as the Commission may direct in such other manner, as the Commission may consider appropriate. Further, in the case of an application for a licence for an area including the whole or any part of any cantonment, aerodrome, fortress, arsenal, dockyard or camp or of any building or place in the occupation of the Government for defense purposes, the Commission shall issue a licence only after ascertaining that the Central Government has no objection to the grant of the licence.

44. Amendment of draft licence

Any person who desires to have any amendment made in the draft licence shall deliver a statement of the amendment to the applicant and to Secretary or such Officer as the Commission may designate in this behalf within a period thirty (30) days from the date of publication of notice of the application by way of advertisement in newspapers.

45. Objections

- a. Any person intending to object to the grant of the licence shall file objection within a period of thirty days from the date of publication of notice of application in newspapers. The objection shall be filed in the form of a reply and the provisions of Chapter II dealing with a reply shall apply to the filing of such objections.
- b. When applicable, the applicant shall apply for and obtain the no objection required from the Central Government before the application can be placed for hearing by the Commission for grant of the licence.

46. Local Inquiries and Hearings

- a. If the applicant has duly arranged for the publication of the notice of the intended

- application and the time for filing of the objections is over and after the applicant has furnished to the Commission the no objection, if required from the Central Government, the Commission may proceed to place the application for regular hearing.
- b. The Commission shall give the notice of inquiry or hearing to the applicant, the persons who had filed objections, the Central Government, the concerned Government and such other authority, person or body as the Commission considers appropriate.
 - c. The Commission shall consider the recommendations, if any, from the State Transmission Utility in regard to the grant of licence.
 - d. If any person objects to the grant of licence applied for, the Commission shall, if either the applicant or the objector so desires, cause a local inquiry to be held of which the notice in writing shall be given to both the applicant and the objector:
 Provided that the Commission may refuse such an inquiry if in its opinion the objection is of a trifling or vexatious nature.
 - e. In case of such local inquiry, a memorandum of results of the local inquiry made shall be prepared and shall be signed by the applicant, the Officer or person designated for the purpose and such other person as the Commission may direct.
 - f. The hearing on the application for grant of licence shall thereafter proceed as far as possible in the same manner as provided in Chapter II.

47. Approval of draft licence

- a. After inquiry, if any, and the hearing, the Commission may decide to grant or refuse the licence and if it decides to grant the licence, it may do so by approving the draft licence with such modifications changes or additions and subject to such other terms and conditions as the Commission may direct.
- b. When the Commission has approved a draft licence either in its original form or in a modified form, the Secretary or such other officer as the Commission may designate in this behalf, shall inform the applicant of such approval and of the form in which it is proposed to grant the licence and the conditions to be satisfied by the applicant including the fees to be paid by the applicant for the grant of the licence.
- c. Before granting any licence, the Commission shall publish a notice in two such daily newspapers, as the Commission may consider necessary, stating name and address of the person to whom it proposes to issue the licence.
- d. The Commission shall immediately after issue of a licence forward a copy of the licence to the concerned Government, Central Electricity Authority, local authority, and to such other persons as the Commission considers necessary.

48. Notification of grant of licence

On receiving intimation in writing from the applicant that he is willing to accept the licence in the form approved by the Commission and after the applicant satisfies the conditions imposed for the grant of the licence, the Commission shall publish the licence or such part or gist thereof as the Commission considers appropriate.

49. Date of commencement and duration of licence

The licence shall commence from the date the Commission may direct as the date of commencement of licence and shall be valid for a period of twenty-five years, unless revoked

earlier.

50. Deposit of maps

When a licence has been granted, three sets of maps showing, as regards such licence, the particulars specified in Regulation 35(iv)(b) above shall be signed and dated to correspond with the date of the notification of the grant of the licence by Secretary or any other officer designated by the Commission. One set of such maps shall be retained as the deposited maps by the said Officer and the other two sets given to the licensee.

51. Deposit of printed copies

- a. Every person who is granted a licence shall within thirty days of the grant thereof:
 - i. Have adequate number of copies of the licence printed;
 - ii. Have adequate number of maps prepared showing the area of supply stated in the licence;
 - iii. Arrange to exhibit a copy of such licence and maps for public inspection at all reasonable times at his head office, at his local offices (if any) and at the office of every local authority within the area of supply.
- b. Every such licensee shall, within the aforesaid period of thirty days, supply free of charge one copy of the licence and the relevant maps to every local authority within the area of supply and shall also make necessary arrangements for the sale of printed copies of the licence to all persons applying for the same, at a price not exceeding the normal photocopying charges.

52. Preparation and submission of accounts

- a. Every licensee shall cause the accounts of his utility to be made up the thirty-first day of March each year.
- b. Such licensee shall prepare and render to the Commission an annual statement of his audited accounts in accordance with the provisions of the Act, within a period of six months from the aforesaid date, or such extended period as the Commission may authorize after it is satisfied that the time allowed is insufficient owing to any cause beyond the control of the licensee and the statement shall be rendered in such numbers of copies as the Commission directs.
- c. The accounts shall be made up in such forms as the Commission may direct from time to time. All the forms shall be signed by the licensee or his accredited and duly authorized agent or manager.
- d. The Commission may by special or general order direct that, in addition to the submission of the annual statements of accounts in the forms directed in sub-regulation (iii) above, a licensee shall submit to the Commission or such other authority as it may designate in this behalf such additional information as it may require for the purpose.

53. Model Conditions of Supply

- a. The Commission shall specify the model conditions of supply to be adopted and complied

by the licensee, with such variations as the Commission may direct from time to time.

- b. The licensee shall always keep in his office an adequate number of printed copies of the Codes formulated under the provisions of Chapter IX of these Regulations, as amended from time to time and shall, on demand, sell such copies to any applicant at a price not exceeding normal photocopying charges and shall take steps to give suitable publicity to the documents.

54. Contravention of Licence

- a. The Commission may pass such orders, as it thinks fit, in accordance with the relevant provisions of the Act, for the contravention or the likely contravention, by a licensee, of the terms or conditions of the licence, any provisions of the applicable law or the rules or regulations made there under.
- b. Subject to the provisions of the Act, the Commission may follow as far as possible the general procedure directed in Chapter II of these Regulations in dealing with a proceeding arising out of a contravention or likely contravention by a licensee.

55. Deemed grant of the Distribution Licence

- a. Until otherwise directed by the Commission, the following classes of persons engaged in the supply of electricity in the State of Goa and Union Territories of Andaman & Nicobar Islands, Chandigarh, Dadra & Nagar Haveli, Daman & Diu, Lakashdweep and Puducherry shall be deemed to have applied for and been granted the Distribution Licence for the purposes contained herein and subject to the fulfillment of the conditions contained in sub-regulation (b) below.
 - i. Persons who supply electricity generated by themselves and/or supplied to them by an authorized person, for the purposes of an event or function not exceeding two months, and when the electricity is distributed through a system owned by them;
 - ii. Persons who supply electricity to the residential colonies as a part of their activity of maintaining such colonies for use and occupation of their employees and/or for use and occupation of persons providing facilities and services to the employees, where such person procures electricity from any Licensee or from any other source approved by the Commission and distributes the electricity within the residential colonies on no-profit motive basis;
 - iii. Such other persons as the Commission may from time to time by order notify, subject to such terms and conditions as the Commission may direct.
- b. The persons referred to in sub-regulation (i) above shall:
 - i. Not directly or indirectly undertake trading in electricity or distribution or supply of electricity outside its area of operation and the distribution or supply of electricity shall be strictly restricted to the purpose mentioned in sub-regulation (i) above;
 - ii. Establish the electric line or works only within the area of operation;
 - iii. If so required, furnish to the Commission such information required for the purposes of the discharge of the functions of the Commission as the Commission may from time to time direct;
 - iv. Comply with the provisions of the Act, the Regulations of the Commission, technical codes such as Grid Code, Distribution Code, Standards of Performance and Overall Standards of Performance or any other guidelines issued by the Commission;
 - v. Comply with all applicable rules and regulations concerning the safety and security of the

- operation; and
- vi. Comply with any directions which the Commission may issue from time to time in regard to the charges which such persons may levy on the consumers taking into account the charges prevailing in the nearby area of supply of electricity supplied by a licensee.
 - c. The Commission shall be entitled to issue appropriate directions from time to time as it may consider necessary and take appropriate actions against such persons in accordance with the provisions of the Act and these Regulations for any breach or non-compliance thereof.
 - d. The Commission, at any stage, if it considers to be necessary, direct any such, persons to apply for a licence in accordance with Regulation 35 above and consider accordingly the grant or refusal of licence and may by an interim or final order directs such a person to cease to distribute or supply electricity in the area of operation or any part thereof.
 - e. If any difference or dispute arises as to whether the person is entitled to undertake supply of electricity as a Licensee under the provisions of this regulation 55, the decision of the Commission, thereon shall be final.

56. Grant of exemption from licence

An exemption from licence shall be granted in a manner that is consistent with the provisions of the applicable law and provision of the Act.

57. Revocation of the licence

- a. The proceedings for revocation of the licence or for passing of any other orders stated in Section 19 of the Act, shall be initiated by an order passed by the Commission, which the Commission may initiate *suo motu* or on application of the licensee or on receiving any complaint or information from any person.
- b. The procedure and the manner of revocation shall be consistent with the provisions inter-alia of Section 19 of the Act.
- c. Subject to the provisions of the Act and the procedure contained therein, the inquiry by the Commission on the revocation of the licence, in so far it is applicable, shall be in the same manner as provided in Chapter II of these Regulations.
- d. A licensee himself wishing to apply for or give consent to the revocation or part revocation of his licence may make an application to the Commission. The Commission shall pass orders on such applications, after hearing the licensee and such other persons as it thinks fit. The procedure to be followed by the Commission on such application shall be as far as possible as provided in Chapter II of these Regulations.

58. Amendment of the licence granted

- a. Amendment of the licence shall take place in the manner laid down in Section 18 of the Act. Unless otherwise directed by the Commission in writing, the procedure specified in these Regulations for grant of licence, in so far it can be applied, shall be followed while dealing with an application for amendment or alternation of the licence.
- b. The application for amendment of the licence shall be accompanied by a statement of the proposed amendment and shall be supported by affidavit as provided in Chapter II of these Regulations.

- c. Unless otherwise directed by the Commission in writing, each application for an amendment or alteration in the licence shall be accompanied by a receipt for such fee as the Commission may require and paid in the manner directed by the Commission.
- d. The applicant shall, within seven days from the date of admission and numbering of the application for amendment, publish a notice of the amendment application filed giving a brief statement of the amendment proposed, the reason for the proposed amendment, the effect of the amendment proposed on the discharge of the functions of the Licensee under the licence granted, the alternate arrangement proposed for such discharge of the functions and such other particulars as the Commission may direct. The publication shall give the addresses of the offices at which the application for amendment may be inspected and the copies of documents be purchased and shall state that every local authority, utility or person, desirous of making any representation with reference to application to the Commission, may do so by letter addressed to such Officer as the Commission may designate in this behalf, within thirty days from the date of publication.

59. Suspension of Distribution Licence

If at any time, it is of the opinion that it is necessary in public interest, the Commission may, for reasons to be recorded in writing, suspend the licence of the distribution licensee in the circumstances, manner and form given in Section 24 of the Act.

60. Regulation of licensee's purchase of power

- a. The licensee shall file with the Commission in complete form copies of all Power Purchase Agreements already entered into by the licensee.
- b. The Commission shall be entitled to direct that the licensee shall establish to the satisfaction of the Commission that the purchase of power by the licensee is under a transparent power purchase procurement process and is economical and the power is necessary for the licensee to meet its service obligation.
- c. The licensee shall apply to the Commission to approve the draft Power Purchase Agreement that the Licensee proposes to enter into. The Commission may pass orders:
 - i. Approving the agreement; or
 - ii. Approving the agreement with modifications proposed to the terms of the agreement; or
 - iii. Rejecting the agreement.
- d. Nothing contained herein shall affect the obligations of distribution licensee under the existing contracts and arrangements for purchase, import or acquisition of electricity from generating companies, electricity traders and from other persons with whom the licensee

has agreements or arrangements of power purchase or procurement of energy in accordance with the terms and conditions of such agreements and arrangements consented to or approved by the Commission.

- e. The provisions of sub-regulation (ii) and (iii) above or any action taken therein shall not, in any manner, prejudice the exercise of functions and powers of the Commission under any of the other provisions of the applicable law, the Regulations and orders to be issued from time to time.

61. Standard of Performance of Licensee³⁷

The Commission may, after consultation with the licensees and persons likely to be affected, specify standards of performance of a licensee or a class of licensees which in its opinion, are attainable and ought to be achieved by such licensees, and different standards may be determined for different licensees. The Commission may publish the standards so determined in such form and in such manner as the Commission may consider appropriate. Licensee shall have to ensure compliance in this matter in accordance with Sections 57 to 59 of the Act³⁸.”

**Chapter VI
Investment Approvals**

62. Requirement for Investment Approval by the Commission

- (i) Unless otherwise directed by the Commission, every licensee shall obtain prior approval of the Commission for making investment in the licensed business if such investment is above the limits laid down by the Commission in the licence conditions.
- (ii) The limits in the licence conditions may be modified by the Commission from time to time by a general or special order.
- (iii) In the application for investment approval, the licensee shall furnish the following information or particulars:
- (a) A detailed project report containing examination of an economic technical system and environmental aspects of the investment together with the outline of the working to be undertaken, the salient features and particulars demonstrating the need for investment;
 - (b) The project cost together with the cost -benefit analysis;
 - (c) Whether the investment is in a new project or for expansion or upgradation of an existing system;
 - (d) Sanctions and statutory clearances required for execution of the project and status of such sanctions and statutory clearances;
 - (e) Phasing of investment over the financial years and commissioning schedule;
 - (f) The manner in which investments will be capitalized for the purposes of inclusion in the revenue requirements of the Licensee;
 - (g) Constraints which the Licensee may face in making the investments or in implementing

³⁷ The marginal note is substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

³⁸ Added vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

- the project including constraints on information available;
- (h) Resource mobilization and financial plans for meeting the investment;
 - (i) Process for inviting and finalizing tenders for procurement of equipment, material and /or services relating to investment, in accordance with a transparent tendering procedure as may be approved by the Commission; and
 - (j) Such other particulars as the Commission may from time to time direct.

63. Proceedings by the Commission

- (i) The Commission may at its discretion hold such inquiries and consultations as the Commission may consider appropriate while dealing with the application for approval for the investment to be made by the licensee.
- (ii) The Commission may at its discretion initiate a proceeding or consider the application for investment approval as a part of the proceedings for determination of tariff or along with any other proceedings as the Commission may consider appropriate.
- (iii) The Commission shall be entitled to appoint consultants, experts and others as the Commission may consider appropriate and authorise the Commission's staff, consultants and experts to hold discussions and deliberations with the licensees before the Commission considers the application for investment approval which shall be accompanied by such fee as may be directed.

64. Additional Information

- (i) The licensee and other applicants seeking investment approval shall furnish information, particulars, documents as may be required by the Commission staff, consultants and experts appointed by the Commission for the purpose and allow them access to the records and documents in the power, possession or custody of the licensee.
- (ii) The licensee shall cooperate with the Commission's staff, consultants and experts to enable them to discharge their functions and to submit a report to the Commission on the outcome of their findings.

Chapter VII Settlement of Disputes

65. Arbitration

- (i) On disputes, between the licensees and the generating companies or between any one of them as the case may be are³⁹ brought before the Commission or coming to Commission's notice otherwise, the Commission may take up the same for adjudication or arbitration.
- (ii) If the Commission decides to adjudicate on a dispute itself, it may take such help from experts, specialists as it considers necessary.

³⁹ Inserted and the word 'being' is substituted by the word 'are' vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

- (iii) If the Commission decides to refer the matter for arbitration, the same will be done in accordance with the Arbitration and Conciliation Act, 1996.

66. Nomination of Arbitrators

- a. If the Commission decides to refer the matter to arbitration by a person or persons other than the Commission itself, the reference shall be:
 - i. To a sole arbitrator if the parties to the dispute agree on the name of the arbitrator; or
 - ii. If the parties are unable to agree on the name of a sole arbitrator, to a sole arbitrator to be designated by the Commission or to three persons as the Commission may direct taking into account the nature of the dispute and the value involved. If the decision is to refer to three arbitrators, one shall be nominated by each of the parties to the dispute and the third by the Commission:
Provided that if any of the parties fails to nominate the arbitrator or if any of the arbitrators nominated by the parties or the Commission fails or neglects to act or continue as arbitrator, the Commission shall be entitled to nominate any other person in his place.
- b. The Commission shall not nominate a person as arbitrator to whom any party to the arbitration has a reasonable objection on grounds of possible bias or similar such reasons, if the Commission considers the objection to be valid and justified.
- c. The fees and expenses of the arbitration and proceedings before the Commission shall be borne by such parties and in such sums as the Commission may direct.

67. Procedure for adjudication, settlement and passing of award

In case the Commission decides to adjudicate upon a dispute itself, the procedure for adjudication and settlement to be followed shall be as far as possible the same as in the case of hearing before the Commission provided in Chapter II.

Chapter VIII Fees & Fines

68. Fees on applications or petitions

- a. The fees payable for filing of any petition, application or complaint with the Commission shall be as specified in the Schedule to these regulations.
- b. The fees payable under these regulations shall be paid by means of bank draft or pay order, drawn in favour of the Secretary, Joint Electricity Regulatory Commission, payable at Gurgaon, Haryana.
- c. The fees received by the Secretary of the Commission under these regulations shall be deposited in a bank account to be maintained by the Commission at such bank and in such Branches as the Commission may direct from time to time or in Government Account under relevant head of account.

69. Licence Fees

- a. The Commission may while granting a licence or an Exemption to undertake the business of transmission or supply of electricity including bulk supply of electricity or any other order granting any privilege to any person may levy and collect the fee payable in accordance with provisions of the Act and these or any other regulations issued by the Commission, at the time of the grant of licence or privilege and thereafter on an annual or such periodic basis as the Commission may specify in the order granting licence or privilege or in a separate order that may be passed by the Commission.
- b. The existing licensees or exemption holders shall pay the annual fee for the financial year 2009-10 onwards as specified in the Schedule and for the period prior to 2009-10 the same shall be levied on case to case basis through separate orders as may be passed by the Commission.
The licence fee for the subsequent years starting from the first day of April shall be paid in full before the start of the year. In case the licensee fails to pay the licence fee in time, the licensee shall be liable to pay late payment surcharge/ interest on the outstanding amount at the rate 1.25% of the licence fee payable per month (a part of the month shall be treated as full month for the purpose) and for the period the licence fee remains unpaid and such other particulars in details in the manner as the Commission may direct from time to time.⁴⁰
- c. The fees shall be payable and the amount shall be deposited in the same manner as specified in Regulation 68 above.

70. Imposition of Fines and Charges

- a. The Commission may initiate a proceeding for imposition of fines and charges and award of compensation upon receiving from the person affected a complaint or on its own if the Commission is of the view that the facts made known *prima-facie* constitute non-compliance or violation by a generating company, a licensee or other person of any provision or requirement of the Act or of any of the rules or regulations framed there under or of directions or orders of the Commission.
- b. If the Commission decides on the basis of the information received that there is a *prima-facie* cause to proceed in the matter, a case shall be registered and notice shall be issued to the person who is responsible for non-compliance or violation under sub-regulation (i) above to show cause within a reasonable time, as indicated in the notice, to appear before the Commission in person or through his authorized representative to explain as to why the Commission should not impose the fines or charges on him. The notice shall state the substance of the allegation against such person with specific reference to the alleged non-compliance or violation.
- c. On the date fixed in the notice for appearance, the Commission shall explain to the person who is *prima-facie* responsible for non-compliance or violation or his authorized representative, the non-compliance or violation alleged to have been committed by such person.

⁴⁰ Subs. by (First Amendment) Reg.2013, notified on 30-04-13. Reg. 69(b) before substitution, stood as under:
69(b). The existing licensees or exemption holders shall pay the annual fee for the financial year 2009-10 onwards as specified in the Schedule and for the period prior to 2009-10 the same shall be levied on case to case basis through separate orders as may be passed by the Commission.

- d. Where the person who is responsible for non-compliance or violation appears in response to the notice and admits the truth of the allegation by a memorandum in writing, the Commission shall record the response and may impose fines and charges at its discretion in accordance with the provisions of the Act and the Regulations framed by the Commission for the purpose and may also award compensation to the affected person(s).
- e. Where the person who is responsible for non-compliance or violation on appearance does not admit the alleged violation or non-compliance and demands a hearing, the Commission shall proceed to hear the case in accordance with the provisions of the Act and the Regulations.
- f. If any person to whom a notice has been issued fails without reasonable cause to appear before the Commission on the date fixed for hearing or any subsequent date to which the proceeding may have been adjourned, the Commission may at its discretion proceed with the case *ex parte* in the absence of such person.
- g. The Commission shall proceed to hear the complainant and take all such evidence, oral or documentary, or by way of affidavit, as may be produced in support of the case and take all such evidence as may be produced by the person who is responsible for non-compliance or violation in his defence. Where the proceeding has been initiated upon information received by the Commission, it may direct any of its officers to act as complainant in the matter and present the evidence in the case.
- h. The Commission, at any stage of the proceeding, shall have the power to summon and enforce the attendance of any person who appears to be acquainted with the facts and circumstances of the case to give evidence or to produce any document which in the opinion of the Commission appears to be material or relevant to the subject matter of the proceeding.

71. Process for Levy and Recovery of Fines and Charges

- a. If on conclusion of any proceeding, the Commission is satisfied that any person is liable to fine or charges, it may by order in writing impose such fine or charges in accordance with the provisions of the Act and may also award compensation.⁴¹
- b. While determining the quantum of fines or charges, the Commission shall, inter-alia, consider the following factors:
 - i. The nature and extent of non-compliance or violation;
 - ii. Wrongful gain or unfair advantage derived as a result of the non-compliance or violation;
 - iii. Loss or degree of harassment caused to any person(s) as a result of the non-compliance or violation; and
 - iv. The repetitive nature of the non-compliance or violation.
- c. While passing an order under this regulation, the Commission may award compensation to the complainant or affected party to be paid by the person found to have committed the non-compliance or violation.
- d. The Commission may direct the time within which the fines, charges or compensation should be paid by the concerned person.
- e. The Commission may designate an Officer to collect the fines and charges pursuant to the provisions of the Act.

⁴¹ Subs. Vide Second Amendment Regulations, 2013. (w.e.f. 11th October, 2013).

72. Withdrawal and Disposal of Complaint

- a. If a complainant, at any time before a final order is passed in any proceeding satisfies the Commission that there are sufficient grounds for permitting him to withdraw his complaint against the respondent named in the complaint, or if there be more than one respondent, against all or any of them, the Commission may permit the complainant to withdraw the same.
- b. If the Commission is of the opinion that it will not be appropriate to allow the withdrawal of the complaint, the Commission may make orders for the complaint being continued by such other person in the place of the complainant and in such manner as the Commission may consider appropriate.
- c. Where the Commission is of the opinion that the continuance of the proceeding under this regulation is unnecessary or is an abuse of the process, it may at any stage, terminate the proceeding for reasons to be recorded in writing.

Chapter IX

Performance Standards, Codes, Supply Regulations, etc.

73. Formulation of Codes

- a. The Commission may from time to time direct the licensees and generating companies operating in the State/UT, as the case may be, to formulate or adopt such codes as the Commission considers appropriate for the proper and efficient conduct of the electricity sector and operation of the power systems in the State/UT.
- b. The Commission may hold such consultations and proceedings as it considers appropriate to deliberate on the codes so formulated.
- c. The Commission may appoint consultants or experts to advise the Commission on the codes so formulated.
- d. The Commission may direct such modifications as it considers appropriate to the codes so formulated.
- e. The licensees and generating companies shall implement the codes approved by the Commission consistent with the directions and orders made by the Commission from time to time.
- f. Without prejudice to the generality of the powers of the Commission in regard to the enforcement of standards of performance in operation of the power system, the codes to be formulated and implemented may include:
 - i. Grid Code;
 - ii. Distribution Code;
 - iii. Electricity Supply Code and Conditions of Supply;
 - iv. Consumer related codes including code of practice on payment of bills; code on disconnection for non-payment, standards and quality of service and fines and penalties for failure, Consumer Rights Statement ⁴²and consumer complaint handling procedures;

⁴² Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

- v. Safety and security codes;
- vi. Transmission system planning and Security Standards;
- vii. Distribution system planning and Security Standards;
- viii. Operating standards; []⁴³
- ix. Codes on utilization of electricity and demand side management.
- x. Intra-State/ UT Electricity Trading,
- xi. Procurement of Renewable Energy and meeting Renewable Purchase Obligation (RPO) targets and;
- xii. Any other code as the Commission may deem necessary.

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- g. The Licensees and generating companies shall follow the existing standards, codes and conditions of supply till the codes, standards and conditions of supply are formulated and implemented in accordance with this regulation.

Chapter X **Miscellaneous**

74 (A) Time limit for disposal of petition other than Review Petitions: -

Save as otherwise provided in the Electricity Act, 2003 with regard to Tariff petitions and applications for grant or in the procedure for holding Inquiry by Adjudicating Officer in respect of proceedings under Section 143 of the Electricity Act, 2003, the Commission shall dispose of the petitions finally within a period of six months from the date of admission.

Provided that where the petitions are not disposed of within six months, the Commission shall record the reasons for the time taken for disposal of the petitions

74 (B) Review of Decisions, Directions and Orders: -

The Commission may, on an application of any of the persons or parties concerned made within 45 days of making such Decisions, Directions or Orders, review such decisions, directions or orders and pass such appropriate orders as the Commission deems fit.

- ii. An application for such review shall be filed in the same manner as a Petition under Chapter-11 of the principal Regulations.
- iii. An application for review shall be listed before the Commission within a period of 15 days from the date of filing such application.
- iv. The review petition/ applications shall be disposed of within 15 days from the date of hearing if the review is not admitted and within a period of two months from the date of admission if the application is admitted.

Provided that where the review applications cannot be disposed of within the period as stipulated, the Commission shall record the reasons for the additional time taken for disposal of the review petitions/ applications.

Clerical or arithmetical mistakes in the orders or errors arising therein from any accidental slip or

⁴³ The word 'and' stands deleted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

⁴⁴ Added vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

omission may at any time be corrected by the Commission either of its own motion or on the application of any of the parties.⁴⁵

75. Continuance of Proceeding after death, etc.

- a). Where in any proceeding any of the parties to the proceeding dies or is adjudicated as insolvent or is in the case of a Company under liquidation/winding up, the proceedings shall continue with the successor-in-interest, the executor, administrator, receiver, liquidator or other legal representative of the party concerned.
- b). The Commission may, for reasons to be recorded, treat the proceeding as abated, and in case the Commission so directs, dispense with the need to bring the successors-in-interest, etc. on the record of the case.
- c). In case any person wishes to bring on record the successors-in-interest, etc. the application for the purpose shall be filed within 90 days from the event requiring the successors-in interest to come on record.

76. Proceedings to be open to public

The proceedings before the Commission shall be open to the public:

Provided that the Commission may, if it thinks fit, and for reason to be recorded in writing, order at any stage of the proceedings of in any particular case that the public generally or any particular person or group of persons shall have restricted access to proceedings.

(j) Where any application, petition, or other matter is required to be published under the Act or the Regulations or as per the directions of the Commission, it shall, unless the Commission otherwise orders or the Act or Regulations otherwise provide, be published not less than 7 days before the date fixed for hearing.

b. Except as otherwise provided, such publication shall give a heading describing the subject matter in brief.

c. Such publication to be published shall be approved by the Officer of the Commission designated for the purpose.

78. Issue of orders and directions on procedures

Subject to the provisions of the Act and the Regulations, the Commission may, from time to time, issue orders and practice directions in regard to the implementation of the Regulations and procedure to be followed and various matters, which the Commission has been empowered by the

⁴⁵ Substituted vide Fourth Amendment Regulations 2014 w.e.f 11.02.2015

Regulations to specify or direct.

79. Saving of inherent power of the Commission

- a. Nothing in these Regulations shall be deemed to limit or otherwise affect the inherent power of the Commission to make such orders as may be necessary to meet the ends of justice or to prevent the abuse of the process of the Commission.
- b. Nothing in these Regulations shall bar the Commission from adopting, in conformity with the provisions of the Act, a procedure, which is at variance with any of the provisions of the Regulations, if the Commission, in view of the special circumstances of a matter or class of matters and for reasons to be recorded in writing, deems it necessary or expedient for dealing with such a matter or class of matters.
- c. Nothing in these Regulations shall, expressly or impliedly, bar the Commission to deal with any matter or exercise any power under the Act for which no Regulations have been framed, and the Commission may deal with such matters, powers and functions in a manner it thinks fit.

80. Power to amend any defect, error, etc. in proceedings/pleadings

The Commission may, at any time and on such terms as to costs or otherwise, as it may think fit, amend any defect or error in any proceedings before it, and all necessary amendments shall be made for the purpose of determining the real question or issue arising in the proceedings.

81. Power to remove difficulties

any difficulty arises in giving effect to any of the provisions of these Regulations, the Commission may, by general or special order, do anything not being inconsistent with the provisions of the Act, which appears to it to be necessary or expedient for the purpose of removing the difficulties.

82. . Extension or abridgement of time prescribed

Subject to the provisions of the Act, the time prescribed by the Regulations or by order of the Commission for doing any act may be extended (whether it has already expired or not) or abridged for sufficient reason by means of an order of the Commission

83. Effect of non-compliance

Failure to comply with any requirement of these Regulations shall not invalidate any proceeding merely by reason of such failure unless the Commission is of the view that such failure has resulted in miscarriage of justice.

84. Costs

- a. Subject to such conditions and limitation as may be directed by the Commission, the cost of and incidental to, all proceedings shall be awarded at the discretion of the Commission and the Commission shall have full power to determine by whom or out of what funds and to

what extent such costs are to be paid and give all necessary directions for the aforesaid purposes.

b. The costs shall be paid within 30 days from the date of the order or within such time as the Commission may, by order, direct. The order of the Commission awarding costs shall be executed in the same manner as the decree/order of a Civil Court.

85. Enforcement of orders passed by the Commission

The Secretary shall ensure enforcement and compliance of the orders passed by the Commission, by the persons concerned in accordance with the provisions of the Act and Regulations and if necessary, may seek the orders of the Commission for directions.

86. General power to amend

The Commission may, at any time, add, vary, alter, modify or amend any of the provisions of these Regulations

SCHEDULE

(Reference: Regulation 68 of Conduct of Business Regulations, 2009)

FEES & CHARGES

Sl. No.	DESCRIPTION	FEES (IN RS)
1	Adjudication of dispute regarding availability of transmission facility under the second proviso to sub-section (2) of Section 9 of the Electricity Act, 2003.	Rs 50,000 (Rupees Fifty Thousand only) for the first 1 MW of transmission capacity sought and Rs 5,000 (Rupees Five Thousand only) per MW thereafter, subject to a maximum of Rs 10,00,000 (Rupees Ten Lakh only)
2	Initial License Fees:	
2(i)	Initial license fee upon grant of license under Section 15 of the Act	Rs 10,00,000 (Rupees Ten Lakh Only) as “on account” payment pending determination of fees by the concerned Government
2(ii)	Application fee u/s 14 of the Act for grant of license under Section 15(1) of the Act	Rs 5,00,000 (Rupees Five Lakh Only) as “on account” payment pending determination of fees by the concerned Government
3	Annual license fees:	
3(i)	Transmission License inclusive of Integrated Utilities having network above 33kV	Rs 5000/- (Rupees Five hundred) per MW of transmission capacity contracts in force during the year or part thereof, subject to a minimum of Rs 10,00,000 (Rupees Ten Lakh only)
3(ii)	Distribution License	0.20% (percent) of revenues (excluding taxes, and duties) from the proposed sales (as proposed by the petitioner) and at existing tariff (approved by the Commission) of electricity for that respective year, subject to a minimum of Rs 10,00,000 (Rupees Ten Lakh only)
3(iii)	Trading License:	As per Clause 6.5 of JERC (Electricity Trading) Regulation, 2010
4	Application seeking prior approval under Section 17 of the Act.	0.01% (Zero-point zero one percent) of the value of the transaction for which approval is sought, subject to a minimum of Rs 5,00,000 (Rupees Five Lakh only) and maximum of Rs 20,00,000 (Rupees Twenty Lakh only)
5	Application for amendment of licence under Section 18 of the Act:	
5(i)	By Licensee	Rs 5,00,000 (Rupees Five Lakh only)
5(ii)	By any person other than a Licensee	Rs 10,00,000 (Rupees Ten Lakh only)
6	Application for Revocation of license under sub-section (2) of Section 19 of the Act	
6(i)	By Licensee	Rs 5,00,000 (Rupees Five Lakh only)
6(ii)	By any person other than a Licensee	Rs 10,00,000 (Rupees Ten Lakh only)
7	Application under section 35 of the Act for seeking the use of intervening transmission facilities	Rs 5,00,000 (Rupees Five Lakh only)
8	Application of dispute regarding extent of surplus capacity under the proviso to Section 35 of the Act.	Rs 5,00,000 (Rupees Five Lakh only)

9	Application for determination of rates, charges, terms and conditions under proviso to sub-section (1) of Section 36	Rs 10,00,000 (Rupees Ten Lakh only)
10	Application of disputes regarding provision of non-discriminatory open access under sub-section (47) of Section 2 read with Section 40 of the Act and regulations specified thereunder, note covered above:	
10(i)	Referred by a Licensee or by a Generating Company	Rs 10,00,000 (Rupees Ten Lakh only)
10(ii)	Referred By person who has constructed and maintains and operates a Captive Generating Plant.	Rs 5,00,000 (Rupees Five Lakh only)
10(iii)	Referred by Consumer/ Consumer Representative.	Rs 2,00,000 (Rupees Two Lakh only)
11	Adjudication of disputes regarding provision of non-discriminatory open access under sub-clause (47) of Section 2 read with sub-section (2), (3) and (4) of Section 42 of the Electricity Act and regulations specified thereunder:	
11(i)	By a Licensee or by a Generating Company other than a Generating Company referred to in (ii) below	Rs 10,00,000 (Rupees Ten Lakh only)
11(ii)	By a Generating Company already connected to the distribution system of a Distribution Licensee or by Person who has constructed maintains and operates a Captive Generating Plant	Rs 5,00,000 (Rupees Five Lakh only)
11(iii)	By consumer/ Consumer Representative	Rs 2,00,000 (Rupees Two Lakh only)
12	Determination of Tariff under the provisions of clause (a) of Sub-Section (1) of Section 62 to be paid by the applicant:	
12(a)(i)	Conventional fuel based (coal, Oil etc.) Plant	Rs 25,00,000 (Rupees Twenty-Five lakh only) for capacity upto 100 MW and Rs 50,000 (Rupees Fifty Thousand only) for each additional MW or part thereof of capacity.
12(a)(ii)	Conventional Hydro (More than 25 MW)	Rs 25,00,000 (Rupees Twenty-Five lakh only) for capacity upto 100 MW and Rs 20,000 (Rupees Twenty Thousand only) for each additional MW or part thereof of capacity.
12(b)	Non – conventional & Renewable Sources of energy, including co-generation:	Rs 5,00,000 (Rupees Five Lakh only) installed capacity of MW or Rs. 10,00,000 (Rupees Ten Lakh only) for capacity above 10 MW
12(b)(i)	Below 1 MW capacity	Rs 5,00,000 (Rupees Five Lakh only)
12(b)(ii)	1 MW and above capacity	Rs 5,00,000 (Rupees Five lakh only) per MW of capacity with a ceiling of Rs 20,00,000 (Rupees Twenty lakh only)
12(c)	Renewable energy generation projects – Project specified levelized tariff determination of renewable energy generating projects (all renewable sources))	

(i)	Up to 2.00 MW	Rs 5,00,000 (Rupees Five Lakh only)
(ii)	Above 2.00 MW	Rs 10,00,000 (Rupees Ten Lakh only)
13	Annual/ base year determination of tariff for transmission of electricity under the provisions of clause (b) of sub-section (1) of Section 62, to be paid by Licensee: Provided that such fees are payable whether such determination is upon application by the Licensee or by any other Person or suo- motu determination by the Commission.	Rs 25,00,000 (Rupees Twenty- Five Lakh only)
14	Annual True up, APR and determination of retail & W\wheeling charges of electricity under the provisions of clause (d) of sub-section (1) of Section 62, to be paid by Licensee: Such fees determination is upon application by the Licensee or by any other Person or suo- motu determination by the Commission.	Rs 1.25 (Rupee One and Twenty-Five paisa) per 1000 units of proposed sales (Minimum Rupees Ten Lakh only)
15	Application of Annual Truing up of Tariff Order (up to FY 2024-25) if filed as a separate petition	Rs 2,00,000 (Rupees Two Lakh only)
16	Application of Annual Truing up of Tariff Order (for FY 2025-26 onward)	1. Transmission licensee: Rs 20,00,000 (Rupees Twenty Lakh only) for each year of true up 2. Distribution licensee: Rs 1.25 per 1000 units of Actual sales as specified in truing up petition, subject to minimum of Rs 10,00,000 (Rupees Ten Lakh only) for each year of true up 3. Generating Company: Rs 1,00,000 (Rupees one lakh only) per MW of capacity with a ceiling of Rs 15,00,000 (Rupees fifteen lakh only) for each year of true up Note: The combined licensee filing consolidated petition shall pay distribution license fee only.
17	Annual performance review of tariffs and performance of the Licensee during the control period under a multi- year tariff framework, to be paid by the Licensee.	Rs 10,00,000 (Rupees Ten Lakh only)
18	Petition for review of Order by the Licensee/Generating Company	Rs 5,00,000 (Rupees Five Lakh only)
19	(i) Review Petition filed by the consumer (ii) Review petition filed by a Group/Association of the consumers	(i) Rs. 50,000 (Rupees fifty Thousand only) (ii) Rs. 2,00,000 (Rupees two lakh only)
20	Petition for Power Purchase Agreement or Power Procurement rate filed by the licensee.	Rs 10,00,000 (Rupees Ten Lakh only)

21	Application for approval of the schedule of charges of a Distribution Licensee under Section 45 and Section 46 of the Act	Rs 5,00,000 (Rupees Five Lakh only)
22	Adjudication under clause (f) of sub- section (1) of section 86 of disputes between licensees and generating companies and between licensees themselves not covered elsewhere in these Regulations.	Rs 20,00,000 (Rupees Twenty Lakh only)
23	Application for review of Order passed under clause (f) of sub-section (1) of section 86 of the Act	Rs 5,00,000 (Rupees Five Lakh only)
24	Application for inspection of Orders/Records of the Commission.	Rs 1000 (Rupees One Thousand per day) for a period not exceeding 3 hrs
25	Supply of copies of documents / order of the Commission	Rs 20 (Rupees Twenty) per page
26	Interlocutory application	Rs. 50,000 (Rupees Fifty Thousand only)
27	Miscellaneous application and any other Petition not specified in the Schedule	The fee will be determined by the Commission on case to case basis.
28	Petition for approval of Business Plan	Rs. 10,00,000 ((Rupees Ten Lakh only)
29	Petition for revision against the Order of the District Magistrate or Commissioner of Police or an authorised officer under sub rule 1 of Rule 3 of the works of Licensee, Rules 2006.	Rs 5,00,000 (Rupees Five Lakh only)
30	Dispute arising under Section 67 sub section (4) of the Electricity Act, 2003 (Opening of Streets, Railways etc.)	Rs 5,00,000 (Rupees Five Lakh only)
31	Complaint u/s 142 of the EA, 2003	Nil
32	Fees for Mid-Term Review	<ol style="list-style-type: none"> 1. Transmission licensee: Rs 20,00,000 (Rupees Twenty Lakh only) 2. Distribution licensee: Rs 1.25 per 1000 units of proposed sales of 3rd year of the MYT Control Period 3. Generating Company: Rs 1,00,000 (Rupees one lakh only) per MW of capacity with a ceiling of Rs 15,00,000 (Rupees fifteen lakh only)

RAJESH DANGI, Secy. (I/c)

Form JERC-1

(See Regulation 12 of Conduct of Business Regulations)

Joint Electricity Regulatory Commission for the State of

Goa and Union Territories

Fee Register

Sl. No.	Petition/ Application No.	Name of party remitting DD/Pay Order	Purpose of remittance of DD/Pay Order	No. & Date of DD/Pay Order	Particulars of IPO/DD Amount	Name of the Bank	Name & initials of clerk	Name & initial of Officials to whom pay order has been passed	Remarks
1	2	3	4	5	6	7	8	9	10

Form JERC-2

(See Regulation 13 of Conduct of Business Regulations)

**General Heading for Proceedings
BEFORE THE JOINT ELECTRICITY REGULATORY COMMISSION
FOR THE STATE OF GOA AND UNION TERRITORIES**

FILING NO.:

CASE NO.:

(To be filled by the Office)

IN THE MATTER OF:

Names of the Petitioners/Applicants

..... Add Description and Address(es)

V/s

Name of the Respondents

..... Add Description and Residence/Address(es)

AND

IN THE MATTER OF:

(Gist of the purpose of the Petition or application)

Annexure-III

Form JERC-3

Affidavit

(See Regulation 14 of Conduct of Business Regulations)

**BEFORE THE JOINT ELECTRICITY REGULATORY COMMISSION
FOR THE STATE OF GOA AND UNION TERRITORIES**

FILE NO.

CASE NO. (To be filled by the Office)

In the matter of

(Gist of purpose of petition and legal provision)

And In the matter of:

(Name and full address of the Petitioners/ applicant and names and full address of the respondents)

Affidavit

I, Sh./Smt. _____, (S/o, W/o, D/o) Sh. _____ (aged _____ years), (occupation) _____, residing at _____), the deponent named above do hereby solemnly affirm and state on oath as under:-

1. That the deponent is the Managing Director / Director who is authorized as per the resolution of the company dated ____ (In case the Petitioner is a Company) and is acquainted with the facts deposed to below.

2. I, the deponent named above do hereby verify that the contents of the

paragraph Nos. 1 of the affidavit and those of the paragraph No. of the accompanying petition are true to my personal knowledge and those of the paragraph Nos. of the accompanying petition are based on the perusal of records and those of the paragraph Nos. of the accompanying petition are based on information received and those of the paragraph Nos. of the accompanying petition are based on the legal advice which I believe to be true and verify that no part of this affidavit is false and nothing material has been concealed.

(Deponent)

I, _____ Advocate, _____, do hereby declare that the person making this affidavit is known to me through the perusal of records and I am satisfied that he is the same person alleging to be deponent himself.

Advocate

Solemnly affirmed before me on this day of 200 at a.m. / p.m. by the deponent who has been identified by the aforesaid Advocate.

I have satisfied myself by examining the deponent that he understood the contents of the affidavit which has been read over and explained to him. He has also been explained about section 193 of Indian Penal Code that whoever intentionally gives false

evidence in any of the proceedings of the Commission or fabricates evidence for purpose of being used in any of the proceedings shall be liable for punishment as per law.

Form JERC-4

(See Regulation 15 of Conduct of Business Regulations)

**BEFORE THE JOINT ELECTRICITY REGULATORY COMMISSION
FOR THE STATE OF GOA AND UNION TERRITORIES**

IN THE MATTER OF

Petition No.

..... Petitioner(s)

V/s

..... Respondent(s)

Memorandum of Appearance

I,, practicing/working as..... having been authorized by.....(furnish the particulars of the person authorizing), hereby enter appearance on behalf of..... and undertake to plead and act for him/it in all matters in the aforesaid case.

Place: _____

Date: _____

Signature & Designation

Address for Correspondence

Form JERC-5

(See Regulation 15 of Conduct of Business Regulations)

Joint Electricity Regulatory Commission for the State of

Goa and Union Territories

Petitions/Applications Register

Sl. No.	Dairy No.	Date of Filing	Petition/ Application No.	Name & address of the Petitioner(s)	Name & address of the Respondent (s)	Subject matter of the petition/ application	Date of admission	Particulars of interim orders passed, if any	Date and particulars of final order	Details of appeal, if any filed	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Form JERC-6

(See Regulation 15 of Conduct of Business Regulations)

**Joint Electricity Regulatory Commission
for the State of Goa and Union Territories**

No.

Subject: Petition under Section ___ of Electricity Act of 2003 in the matter of.....

Dear Sir,

I am directed to refer to your petition/application dated..... Filed on..... on the above subject and to inform you that on scrutiny, the following defects have been pointed out:

1. The petition is not in the form (JERC-2) prescribed in Chapter II of the JERC, Conduct of Business Regulations.
2. The names, descriptions and addresses of the parties have not been furnished in the cause title.
3. The following necessary parties have not been impleaded:
 - a.
 - b.
 - c.
4. The petition has not been duly signed.
5. The petition has not been supported by an affidavit.
6. The affidavit is not on the form prescribed in Chapter II of the JERC comprehensive conduct of Business Regulations.
7. The affidavit has not been signed and sworn before the competent authority.
8. Six copies of the petition have not been filed.
9. The copies of the petitions are not complete in all respects.
10. The copies of the documents are not legible and duly attested.
11. Translation, in English/Hindi/any other language recognized by the Commission, of the documents and other material, contained in a language other than English/Hindi/any other language recognized by the Commission, has not been filed.
12. Authenticity of the translation of the documents, in English/Hindi/any other language recognized by the Commission, has not been furnished.
13. The *Vakalatnama*/letter of authorization has not been filed.
14. The *Vakalatnama* is not properly executed and necessary court fee has not been paid.
15. The prescribed fee for the petition/application has not been paid.
16. The index of documents has not been filed.
17. The pagination of the documents has not been done properly.
18. _____
19.

You are requested to rectify the defects within three weeks of issue of this letter, failing which the petition shall be deemed to have been rejected.

Yours faithfully,

(Bench Officer)

Form JERC-7

(Regulation 24 of the Conduct of Business Regulations)

**BEFORE THE JOINT ELECTRICITY REGULATORY COMMISSION
FOR THE STATE OF GOA AND UNION TERRITORIES**

IN THE MATTER OF

Petition No.

..... Petitioner(s)

V/s

..... Respondent(s)

Application for Inspection of Documents/Records

I hereby apply for grant of permission to inspect the documents/records in the above case. The details are as follows:

1. Name & address of the person
seeking permission
2. Whether he is party to the case or
he is the authorized representative
of any Party. Furnish necessary particulars
3. Details of papers/documents

sought to be inspected

4. Purpose for seeking inspection
5. Date and duration of the inspection
sought
6. The amount of fee payable and the
mode of payment

Place: _____

Date: _____

Signature

Office use

Granted inspection on _____ / Rejected

**Secretary,
Joint Electricity Regulatory Commission
For Goa & Union Territories**

Annexure VIII

Form JERC-8

(See Regulation 24 of Conduct of Business Regulations)

**Joint Electricity Regulatory Commission for the State of
Goa and Union Territories**

Register for Inspection of Records

Sl. No.	Name of the applicant	Date of application	Records to be inspected	Purpose of inspection	Amount paid with particulars of DD/Pay Order No. Date Bank	Date on which inspected	Official in whose presence the record inspected	Signature of all person inspecting the records	Remarks
1	2	3	4	5	6	7	8	9	10

Form JERC-9

(See Regulation 25 of Conduct of Business Regulations)

**BEFORE THE JOINT ELECTRICITY REGULATORY COMMISSION
FOR THE STATE OF GOA AND UNION TERRITORIES**

IN THE MATTER OF

Petition No.

..... Petitioner(s)

V/s

..... Respondent(s)

Application for grant of certified copy

1. Name & address of applicant
2. Whether the applicant is party
to the case
3. Whether the case is pending or
disposed of
4. Description with date of the documents
of which copy is applied for

5. No. of copies required
6. Amount of fee remitted and
mode of payment

Signature

Office use

Granted/Rejected

Additional Copying fee

Payable/Paid and details thereof

**Secretary,
Joint Electricity Regulatory Commission
For Goa & Union Territories**

Form JERC-10

(See Regulation 25 of Conduct of Business Regulations)

Joint Electricity Regulatory Commission for the State of

Goa and Union Territories

Register of Copy Applications

Sl. No	Date of application	Name of the applicant	Petition No.	Particulars of the document whose copy is required	Amount received	Particulars of DD/Pay Order No., Date & Bank	No. of pages	Add. Amount & particulars of DD/Pay Order	Date of preparation	Date of delivery	Signature of the person receiving	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

**Secretary,
Joint Electricity Regulatory Commission
For Goa & Union Territories**

Form 1

Joint Electricity Regulatory Commission
(for the State of Goa & Union Territories)
Gurugram

Petition/Application No. of.....

Vakalatnama

Name & Address.....

.... Petitioners(s)

Vs

Name & Address.....

.... Respondents(s)

I.....Petitioner No...../Respondent No.....in the above petition/application do hereby appoint Shri/Kum./Smt.Advocate(s) to appear, plead and act for me/us in the above petition/application and to conduct and prosecute all proceedings that may be taken in respect thereof and applications for return of documents, enter into compromise and to draw any money payable to me/us in the said proceeding.

Place:

Signature of the Party

Date:

Executed in my presence.

“Accepted”

*Signature with date

*Signature with date

(Name and Designation)

(Name and Designation)

(Address for service on the Counsel for
Petitioner/Applicant/Respondent.

Full Address

Registered Email Id.....

Registered Phone No.....

Fax No.....

*The following certification to be given when the party is unacquainted with the language of the Vakalatnama or is bling or illiterate: -

The contents of the Vakalatnama were truly and audibly read over/translated intolanguage known to the party executing the Vakalatnama and he/she to have understood the same.

Signature with date
(Name and Designation)